

Tourist Visa for India

Thank you for requesting an information pack for a tourist visa to travel to India.

**PLEASE DO NOT APPLY MORE THAN 3 MONTHS
BEFORE YOUR PROPOSED DATE OF TRAVEL**

Checklist:

- Valid passport (2 blank pages & 6 months validity upon return to the UK)
- Two recent photographs 5cm by 5cm (available from *Max Spielmann and Timpson shops*). Passport-size photos will not be accepted.
- Completed application form(s) (THIS IS A DRAFT COPY WHICH WE WILL THEN TRANSFER ONLINE)
- If you are a registered social worker, public sector worker, government official or military personnel we will require a letter from your employer stating the main purpose of your trip is tourism and your expected return to work date. This must be addressed to The High Commission of India, London.
- If you are non-UK citizens you will need to supply us with utility bills from the same provider from 2 years, 1 year and from the current month stating your name and address. If these cannot be provided please call a member of our team for an additional form
- If you are travelling with a child of under 16 years of age we will require a copy of their birth certificate (full version) and a letter of consent for the holiday, signed by both parents, even if both of you are travelling with the child, also a photocopy of both parents passport photograph pages. If 1 parent is deceased a copy of the death certificate will be required.
- If you are cruising into India, you will need to provide full cruise itinerary featuring travellers' full names.
- Visa fee (**£195.44 per person**) **12 Month Validity | Multiple Entry | Standard Service.**
- One Travel Visa Company client declaration form – signed and dated.
- Pre-paid self-addressed special delivery envelope required for the safe return of your passport.

Cheques/postal orders payable to: The Travel Visa Company Limited

Post the completed application form and all other supporting documentation to:

**The Travel Visa Company Limited
The Quadrangle
Crewe Hall
Weston Road
Crewe
Cheshire
CW1 6UY**

If you have any queries regarding your application, please contact our office on 01270 250 590. Our office opening hours are Monday to Friday 9:00am – 5:30pm and Saturdays 10:00am – 5:00pm.

****Please note that the application form contained with this pack is a DRAFT COPY only. Once we have received your documents we will transfer your personal information to an online form and email or post you a final, printed copy to be signed.**

Indian visas are processed at the discretion of the Indian embassy. Additional information may be requested to support your application. We accept no responsibility for either rejection or any application failing to reach our office. We also recommend you obtain your visa before booking your flight.

Please allow 15 working days for processing (excluding postal days). Express services may be available at additional cost, please contact us for more information.

- It is important to carefully read through the requirements for visas and complete this application in block capital letters.
- Please note that payments made upon submission of application shall **NOT BE REFUNDED**.

Applicant Details

Passport type:

Ordinary Diplomatic Official Service Special

Nationality:

Port of arrival:

Date of birth: DD MM YYYY

Expected date of arrival: DD MM YYYY

Personal Details

Surname:

Given names:

Have you ever changed your name? Yes No

If Yes

Previous surname:

Previous name:

Gender: Male Female Transgender

Country of birth:

Place of birth: (as shown in passport)

Citizenship/National ID No. Does not apply to me

Religion:

Visible identification marks: Does not apply to me

Educational qualification:

Graduate Post Graduate Professional Illiterate N/A

Higher Secondary Matriculation Below Matriculation

How did you acquire nationality? Birth Naturalisation

If Naturalisation

Previous nationality:

Have you lived, for at least two years, in the country you are applying in? Yes No

Confirmation

How would you like your application to be returned?

Post Email

Email:

Passport Details

Passport Number:

Place of issue:

Date of issue: DD MM YYYY

Date of expiry: DD MM YYYY

Do you have any other valid passport/identity certificates?

Yes No

If Yes

Country of issue:

Passport/IC No.

Date of issue: DD MM YYYY

Place of issue:

Nationality:

Address Details

House no/street:

Village/town/city:

Country:

Postcode/zip code:

Telephone no:

Mobile no:

Father Details

Name:

Nationality:

Previous nationality:

Place of birth:

Country of birth:

Mother Details

Name:

Nationality:

Previous nationality:

Place of birth:

Country of birth:

Additional Details

Marital status: Single Married

If Married

Spouse name:

Spouse nationality:

Previous nationality:

Place of birth:

Country of birth:

Were your Grandfather / Grandmother Pakistan nationals or belong to a Pakistan held area? Yes No

If Yes Details:

Occupational Details

Present occupation:

Employer name:

Designation:

Address:

 Postcode

Telephone no:

Past occupation:

Are/were you in a military, semi-military, police or security organisation? Yes No

If Yes

Organisation:

Designation:

Rank:

Place of posting:

Country of birth:

Travel Details

Places likely to be visited in India:

Purpose of visit:

Business Medical Tourism Meeting family/freinds

If Tourism Individual Group Cruise

Date of exit: DD MM YYYY

Expected port of exit:

Travel Details (Continued)

Have you ever visited India before? Yes No

If Yes

Address:

 Postcode

Cities visited:

Last/current visa number:

Type of visa:

Place of issue:

Date of issue: DD MM YYYY

Has permission to visit or extend stay in India previously been refused? Yes No

If Yes

When:

By whom: *Mention control number and date.

Countries visited in the last 10 years: *Separated by commas

Have you ever visited any of these SAARC countries in the last 3 years?

Afghanistan Bangladesh Bhutan India
 Maldives Nepal Pakistan Sri Lanka None

If Yes

Year:

No. of visits:

Length of stay: Days

Reference in India

Name:

Address:

 Postcode

Phone

Reference in UK

Name:

Address:

 Postcode

Phone

DECLARATION

I _____ hereby undertake that I shall utilise my visit only for the purpose of which, Visa has been applied, and shall not on arrival in India try to extend my stay for any other purpose. I also declare that I am present in the UK on the date of making this application and that all the information given by me here is true, accurate and complete.

I understand that my visa application is being handled through VF Services (UK) Limited (VFS) service providers in the United Kingdom appointed by High Commission of India, London. I am aware that the grant or refusal of visa is at the sole discretion of the High Commission of India and VFS is not responsible for the same or for any delay in the receipt of the visa. The processing of your application including processing time is subject to the procedures and timescales of the Indian High Commission over which VFS has no control I hereby agree to the VF Services (UK) Terms and Conditions including Disclaimer and VFS Data Protection Policy current at the date of my application (downloadable from <http://in.vfsglobal.co.uk>). I accept that application fees are not refundable, except as covered by VFS's refund policy, and are payable even if a visa is not granted. I accept that VFS limits its liability for replacement of lost passports or other travel documents, to refund of my application fee, and reimbursement of government fees in accordance with the VFS refund policy. I am responsible for the accuracy of my application form, and accept that if VFS checks my application form, it does not guarantee that it will find any errors, and does not verify information I have provided. I accept that VFS excludes all other liability in relation to my application and advice or information given to me, including for breach of contract or negligence.

I acknowledge and agree that my application and associated data will be processed in accordance with the VFS Data Protection Policy (downloadable from <http://in.vfsglobal.co.uk>), and that my data may be processed by an affiliated company which may be a part of the VFS group of companies or a sub-contractor for VFS, and that such processing may take place in India but subject to the same standards as apply in the United Kingdom.

Important Note: Suppression of facts or furnishing misleading/false information will result in denial of visa without assigning any reason. Visa fee once tendered is non-refundable and subject to change without notice. After receipt of a visa ensure name, spellings, passport number, type and validity visa is given correctly. Visa is valid from date of issue. It is advisable to make travel arrangements after obtaining appropriate visa.

I agree and acknowledge that VFS will not be able to assist me in tracking or escalating any misplaced Royal Mail self-addressed envelope which I have provided with my application, I agree and take responsibility of the Royal Mail envelope, its Tracking number and payment receipt, I further confirm that in an event of lost/damaged/delayed/misplaced or untraceable self-addressed Royal Mail envelope, I will be solely responsible in tracking and taking up the matter with Royal Mail without any assistance from VFS.

PLACE & DATE _____ Signature of the Applicant _____

Client Order Form

Name: _____

Telephone Number: _____

Email Address: _____

Postal Address: _____

_____ **Post Code** _____

Date of travel to Visa required country: ____ / ____ / ____

Do you require your passport for any reason before the above date? Yes No

If yes, please specify the date you need your passport returned by: ____ / ____ / ____

Full Name (Printed): _____

Applicant Signature: _____ **Date:** ____ / ____ / ____



CONSENT TO PROCESS YOUR PERSONAL DATA

To provide you with your chosen visa application services we, The Travel Visa Company Limited, need to collect certain information about you, which we do via this application process. We will also need to disclose the information that you give to us to the embassy and to any other relevant bodies who are required to receive the data as part of the visa application process.

Some of the information that we collect and need to give to the embassy or other relevant body can be considered 'special' due to its sensitive nature. This will be the case where you provide us with information relating to your health, race, religious or philosophical beliefs or relating to any trade union that you may be a member of.

We need to disclose your sensitive information to the embassy and other relevant bodies so that they can so that they can process that data to determine whether you can be granted a visa and, if so, to then grant the visa itself; however, we can and will only disclose your sensitive information if you are happy for us to do so.

To perform your application, we will need to:

- Disclose information relating to your health, race, religious or philosophical beliefs or any trade union membership to:
 - **VF Services (UK) Limited**
 - **High Commission of India, London**

We will always treat all of the information that we receive from you with the utmost care. You can read about our data protection practices more generally in our privacy policy www.thetravelvisacompany.co.uk/privacy.

You are not under any obligation to agree to us or the above third parties using your sensitive information in the manner described above. However, if you do not agree, you will not be able to proceed with your booking as, without your consent, we will not be able to provide the visa application services you have booked and the above third parties will not be able to process, assess and action your application.

If you are happy to consent to our use of your sensitive information, you will also be able to withdraw your consent at any time. However, as this will prevent us from providing the visa application services you have booked and the above third parties from processing, assessing and actioning your application, we will be required to treat any withdrawal of consent as a cancellation of your application. As we will have performed services for you, no refund will be payable in such circumstances.

Please let us know if you consent to us processing your sensitive information, below:

- I consent to The Travel Visa Company Limited processing my sensitive personal data, in accordance with the above statement, to provide me with my chosen visa application services.

PLEASE TICK TO CONFIRM AND AGREE TO THE FOLLOWING

- I have read, fully understood and agree to the Client Declaration and Terms & Conditions of The Travel Visa Company

Printed Name (BLOCK CAPITALS):

Date:

..... (DD/MM/YYYY)

We would like to keep in touch with you, from time to time, in order to provide you with updates about the services that we offer, any special offers and also in relation to any news that we feel may be of interest to you.

Please tick the boxes below to tell us all the ways that you would prefer to hear from us:

- Yes, I would like to receive updates via e-mail

We do not share your data with our third party partners for marketing purposes.

These terms and conditions, together with the Data Protection Policy, Privacy Policy, Website Terms of Use, Client Declaration Form and any other information brought to your attention before you submit your application, form the basis of your contract with The Travel Visa Company Limited, company number 07038677, whose registered address is Gloucester House, Church Walk, Burgess Hill, West Sussex RH15 9AS, hereafter "the Company", "we", "us", "our". Please read these carefully as they set out our respective rights and obligations, and all services offered and accepted are subject to these terms and conditions. References to "you" and "your" include all persons named on the visa application and for whom the visa application is to be made ("the User"). References to "Embassy" include embassies, consulates, High Commissions and Passport offices, as well as any third-party visa application agent. In these terms and conditions, unless the context otherwise requires, words in the singular shall include the plural and vice versa.

By instructing the Company to undertake services on your behalf, the User is deemed to have accepted these terms and conditions.

The services offered by the Company consists of but is not limited to the processing of visa applications and/or other documents for Users for the purposes of travel and tourism (including business use) ("Offered Service"). The Company is not an advisory service. 'Necessary Information' means the information required from a User to allow the Company to complete an online-application for a Visa, such information may include, but is not limited to, the Users name, address, holiday destination, and any other information which the Company considers necessary for the purposes of processing the User's visa application. The Service Charge per visa application is required to cover the cost of providing the Offered Service; payment of the Service Charge must be made by way of Cash, Cheque, Postal Order, Credit, Debit card or via the payment function provided on our Website, as approved by the Company. The Company will request payment of the Service Charge upon instruction by the User. Embassy fees and the availability of services are subject to change by the Embassy without prior notice to the Company and the Company cannot be held liable for this.

Upon submitting the Application form with the Necessary Information and making payment of the Service Charge, a contract will be formed between the User and the Company; such contract is subject to and governed by these Terms and Conditions. Because we begin preparing your visa application and performing the Offered Service upon receipt of your Application, once the contract has been created no refund is available, regardless of whether the visa application is successful or not.

The issue of visas is different from Country to Country. The processing of a visa is subject to the individual processing times set by each Embassy, the processing time quoted by the Company refers only to completion of the Offered Service. Embassies can also extend the processing time both generally and on individual applications at their discretion and with no prior notice to the Company. Fees and services may differ between the time the visa application order has been placed and the application has completed. The Company cannot be held liable for any delay experienced during the application process or increases in fees as a result, except for where such a delay and/or increase is a result of our negligence. The User is under an obligation to pay any increase in fees.

The Company reserves the right to select the most appropriate service available given the time constraints or other requirements specified by the User, the Company will not be held responsible for taking any steps which the Company considers as reasonable in fulfilling the instructions of the User (whether express or implied) and/or in the best interests of the User, and the User will be wholly responsible for any charges incurred for such services. The Company reserves the right to retain any and all visa application documents, including passports, until payment of all requested fees has been made in full by the User.

Liability and Limitations

By instructing the Company for the provision of the Offered Service, the User accepts all requirements, restrictions and limitations of liability set out in all documentation forming the contract between the parties. We do not accept any responsibility if you cannot travel, or incur any other loss because you have not complied with any passport, visa, immigration requirements or health formalities. You agree to reimburse us in relation to any fines or other losses which we incur as a result of your failure to comply with any passport, visa, immigration requirements or health formalities. The Company cannot be held liable for any decision made by an Embassy with regards to a User's visa application, and the User accepts that the Company has no involvement in or control over the decision making process of the Embassy. The Company cannot accept any responsibility or be held liable for the actions of any Embassy in delaying or not issuing visas or any other failure or error on the part of the Embassy for any reason whatsoever nor can the Company be held liable for any expenses or delays incurred as a result.

The Company cannot be held liable for any of the following: a) incomplete applications forms; b) incorrectly or falsely completed applications forms; c) inaccurate or incomplete supporting documentation d) damaged documentation, including but not limited to damaged passports, photographs or application forms. The User is under an obligation to provide correct and accurate information to the Company and the Company cannot be held liable for any failure by the User to do so.

You are responsible for making yourself aware of any official warnings in regard to the safety of the countries and areas in which you will be travelling and to make your decisions accordingly. Save where the Company is negligent, the company will not be held liable for any loss or damage to any documents, including applications and passports which are in the possession of the Company. Third party delivery companies will be subject to their own terms and conditions. The Company cannot be held liable for any delay or failure on behalf of a third party delivery company in delivering the completed application to the User, for whatsoever reason.

Should the Company accept liability for the failure to obtain a requested visa, or return a requested visa to the User in a timely manner, the user's sole and exclusive remedy against the Company for damages is the return of any Service Charge actually paid by the User to the Company, minus any Embassy fees or third party delivery charges. Any claims for damages must be made to the Company, in writing, within 30 days of the notice of the refused visa application or return of delayed visa. Please note, we cannot accept any liability for any damage, loss or expense or other sum(s) of any description which on the basis of the

information given to us by you concerning your visa application prior to our accepting it, we could not have foreseen you would suffer or incur if we breached our contract with you (consequential losses); or (b) any business losses. We will not accept responsibility for services or facilities which do not form part of our agreement with you. We do not exclude liability for any cause of action, loss or damage prohibited by English law.

Events Outside our Control

We will not be liable or responsible for any failure to perform, or delay in performance of, any of our obligations under these terms that is caused by an Event Outside Our Control.

An Event Outside Our Control means any act or event beyond Our reasonable control, including without limitation strikes, lock-outs or other industrial action by third parties, civil commotion, riot, invasion, terrorist attack or threat of terrorist attack, war (whether declared or not) or threat or preparation for war, fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural disaster, or failure of public or private telecommunications networks.

If an Event Outside Our Control takes place that affects the performance of Our obligations under these terms:

- (a) We will contact you as soon as reasonably possible to notify you; and
- (b) Our obligations under these terms will be suspended and the time for performance of our obligations will be extended for the duration of the Event Outside Our Control.

Website

The User's use of the Website and or the Offered Service is on the strict understanding that the Website and or the Offered Service is not engaged in rendering advice and should not be relied upon when making any related travel or other decision. The information contained within the Website and or the Offered Service is provided without warranties expressed or implied relating to the accuracy, fitness for purpose, compatibility or security of any components of the Website and or the Offered Service. The Company does not guarantee uninterrupted availability of the Website and or the Offered Service.

The Company endeavours to ensure that all the information and prices displayed on the Website are accurate, however occasionally changes and errors occur and the Company reserves the right to correct prices and other details in such circumstances. You must check the current price and all other details relating to the Offered Service that you wish to book before submitting your Application form.

Complaints

We will make all reasonable endeavours to ensure your visa application goes smoothly. However, in the rare event that you are not happy with the service you have received and wish to make a complaint, we request that you notify the Company of your complaint in writing as soon as possible, but in any event within 28 days of being notified of the outcome of your visa application. Please note, we are only able to deal with complaints received from the specific visa applicant. We will be unable to deal with any complaints received from individuals other than the visa applicant, except in cases where the applicant is a minor or is unable to pursue a complaint as a result of a disability.

Complaints should be marked for the attention of: Customer Service Manager at The Travel Visa Company Ltd, The Quadrangle, Crewe Hall, Weston Road, Crewe, Cheshire, CW1 6UY. We will endeavour to acknowledge receipt of your complaint within 14 days of receiving your written complaint and respond fully to your complaint within 28 days of receipt. Should we not be able to respond to you within these time periods, we will advise you accordingly. It is a condition of our acceptance of liability under these conditions that you notify any claim to the Company strictly in accordance with the complaints procedure set out in these conditions. It may affect your rights under this contract if you fail to do so.

Data Protection

We process your personal data in accordance with the practices set out in our Privacy Policy, a copy of which can be found at: <http://www.thetravelvisacompany.co.uk/privacy>

Severance

If any (singular or plural) provision of these Terms and Conditions is held to be invalid or unenforceable, such provision(s) shall be struck out and the remaining provisions shall remain in force. If any unlawful and/or unenforceable provision would be lawful or enforceable if part of it were deleted, that part will be deemed to be deleted, and the rest of the provision will continue in effect.

Law and Jurisdiction

These Terms and Conditions and any agreement to which they apply are governed in all respects by English law. We both agree that any dispute, claim or other matter which arises between us out of or in connection with your contract, the Visa Application or the Offered Services will be dealt with by the Courts of England and Wales only.