# The Travel Visa Company

Your Dedicated, Worldwide Travel Visa Agency

**REFERRED BY**

i.e. Travel Agent / Tour Operator / Cruise Line / Search Engine / Repeat Customer / Friend / Other

You **MUST** return this front page with your application.

**RETURN ADDRESS**

**The Travel Visa Company Ltd.**
First Floor Unit 10
Alvaston Business Park
Middlewich Road
Nantwich, Cheshire
CW5 6PF

**SUPPORT**

If you have any queries or would like additional assistance when completing your application, please contact us and one of our team would be happy to assist.

Telephone: **01270 904 907** | Email: **applications@thetravelvisacompany.co.uk**


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# China Business Visa Application Pack

## Pre-Check & Application Registration

Thank you for requesting an application pack for a China Business Visa.

Please complete the following three sections and then return the application pack and all supporting documents to The Travel Visa Company Ltd.

1. **Checklist of the documents required**
2. **Service and delivery options**
3. **Address and payment details**

### PLEASE NOTE

This service requires all applicants to attend an appointment at the Chinese Visa Application Centre to submit biometric (fingerprint) information. If you do not wish to attend the centre in person, please see our 'China Business Visa' service or contact us for further details.

This visa is valid for 2 years and permits multiple entries of up to 90 days at a time into China.

If you plan to visit Tibet during your stay, please contact us for further assistance.

### What is included with our Pre-Check & Application Registration service?

- We quality check your application form and all supporting documents to ensure you have provided all the required information, reducing the risk of refusal.
- We complete the official online China Visa application form on your behalf.
- Once your visa application has been pre-approved, we provide you with the relevant paperwork and instructions for your appointment at the Chinese Visa Application Centre. You currently do not need to book a specific time/date for your appointment – please check the opening hours for the centre you are attending.

**Tel:** +44 (0) 1270 904 907
**applications**@thetravelvisacompany.co.uk
**www.thetravelvisacompany.co.uk**

**Company No.** 07038677 | **VAT Number.** 983 0034 31

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## 1. Checklist of the documents required

✓ Please tick to confirm you have provided the following:

☐ **CHINA VISA APPLICATION FORM** – Please find attached. It is important to carefully read through all the questions and fully complete all forms in **BLOCK CAPITALS** with a **BLACK PEN**. All application forms **MUST** be printed single-sided. Application forms printed double-sided **WILL NOT** be accepted.

☐ **COPY OF PASSPORT** – Please include a copy of the photograph page of your passport. Your passport must be valid for at least 6 months upon return to the UK.

- **COPY OF PREVIOUS CHINA VISA** – If you have previously held a visa for China, please include a copy of each page in your passport with a Chinese visa.
- **PROOF OF RESIDENCE** – If you are a non-UK national residing in the UK, you must provide your UK immigration share code on the application form. This can be obtained at: www.gov.uk/view-prove-immigration-status

☐ **PHOTOGRAPH x1** – The photograph must be standard passport size, taken within the last 6 months, against a light background, printed on photographic paper, be full face and non-smiling [without sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background].

☐ **BUSINESS INVITATION LETTER** – The invitation letter must be on business letterheaded paper with the full name, address and phone number of the inviting company. The letter must include the invitee information [full name as shown in passport, gender, date of birth and passport number] along with a statement of invite and statement to explain who will be financially responsible for the trip. The letter must be signed and sealed with the inviting company's stamp.

☐ **SELF DECLARATION LETTER** – If you currently or have previously served in the military you are required to provide a self-declaration letter. The letter should state that you only wish to travel to China for tourism purposes and not for military purposes. This will need to be dated, signed and addressed directly to the Chinese Embassy. Contact us for further information.

Failure to provide us with these documents will result in delays with your application.

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## Service and delivery options

✓ Please tick to confirm which service and delivery type you are requesting:

### CHINA MULTIPLE ENTRY BUSINESS VISA (PRE-CHECK)

Valid for 2 years and allows multiple entries of up to 90 days into China at a time.

| | Service Type | Processing Time | Embassy Fee | Service Fee | VAT | Total |
|---|---|---|---|---|---|---|
| ☐ | Standard | 20 days* | Paid at centre | £129.12 | £25.83 | **£154.95** |
| ☐ | Priority | 10 days* | Paid at centre | £204.12 | £40.83 | **£244.95** |

*Working days excluding postal days.

If selecting our priority service, please address to "The Travel Visa Company – Priority".

### BUNDLE: CHINA ARRIVAL CARD

An Arrival Card is required for international arrivals to China and must be submitted within 72 hours before arrival. We can take care of this for you at the appropriate time, alongside your Visa, so you don't have to worry about completing it yourself.

**Save £5 when purchased with your Visa, compared with our standard price of £24.95.**

| | Service Type | Processing Time | Service Fee | VAT | Total |
|---|---|---|---|---|---|
| ☐ | China Arrival Card | 1 day* | £16.63 | £3.32 | **+£19.95** |

*Processing will begin once we are within 72 hours of your arrival into China.

All arrival cards are issued electronically and despatched via email. Please ensure you provide an email address that you will be able to access when entering the country.

✓ Please tick to confirm your appointment preferences:

| | Application Centre Location |
|---|---|
| ☐ | Belfast |
| ☐ | Edinburgh |
| ☐ | London |
| ☐ | Manchester |

### APPOINTMENT DETIALS

You do not need to book a time slot for your appointment. Once we have returned your completed application you can visit your selected centre at any time within their opening hours.


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| | Delivery Type | Price |
|---|---|---|
| ☐ | Email Confirmation | - |
| ☐ | Provide Pre-Paid Envelope* | - |
| ☐ | Posted Confirmation | £5.00 |
| ☐ | Collect from TVC Office | - |

**DATE OF TRAVEL**

..... DD/MM/YYYY

**LENGTH OF STAY**

..... Days

*If you provide a pre-paid envelope please ensure it has your return address and the correct postage amount.

## 3. Address and payment details

Name: .....

Address: .....

.....

.....

Postcode: .....

Telephone: .....

Email: .....

**EMAIL MARKETING** (not required)

☐ I would like to sign up to the TVC mailing list.

We do not share your data with any third parties. To view our privacy policy, visit:
www.thetravelvisacompany.co.uk/privacy

☐ **Credit/Debit Card**

Name on card:

.....

Card Number:

.....

Expiry Date: ..... CVC: .....

☐ **Paypal** paypal@thetravelvisacompany.co.uk

☐ **Cheque**

☐ **BACS** Reference: .....

Cheque/BACS payments are to be made payable to "The Travel Visa Company Ltd."

Bank Details: 68032405 / 08-92-50

**TERMS & CONDITIONS** (required)

☐ I have read, fully understood and agree to the Terms & Conditions and Client Declaration.

www.thetravelvisacompany.co.uk/terms www.thetravelvisacompany.co.uk/declaration

Signed: ..... Date: .....

Please contact us if you would like to receive a printed copy of these documents.


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## Personal Information

Surname: (As shown in passport)

Given name(s): (As shown in passport)

Other / Former name(s): (If applicable)

Gender: ☐ Male ☐ Female

Date of birth: (DD/MM/YYYY)

Place of birth:
- Town/City:
- State/Province:
- Country:

Marital status: ☐ Married ☐ Divorced ☐ Single ☐ Widowed ☐ Other

Other permanent resident countries / regions: (If applicable)

Nationality:

National ID number: (If applicable)

Passport number:

Issuing country:

Expiry date: (DD/MM/YYYY)

Do you have any other nationalities? ☐ Yes ☐ No

**If yes**

Other nationality:

National ID number: (If applicable)

Passport number:

Former nationalities: (If applicable)

## Work History

Current Occupation: Annual income:

**Please list 5 years of work history, most recent first (if you have been retired for over 5 years, please provide details of your last employment):**

Position:
Company name:
Address:
Telephone: Date from: (MM/YYYY) Date to: (MM/YYYY)
Supervisor name: Supervisor telephone:

Position:
Company name:
Address:
Telephone: Date from: (MM/YYYY) Date to: (MM/YYYY)
Supervisor name: Supervisor telephone:

Position:
Company name:
Address:
Telephone: Date from: (MM/YYYY) Date to: (MM/YYYY)
Supervisor name: Supervisor telephone:



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## Education

**Please only provide details of your highest level of education:**

Name of school:

Diploma / Degree:

Major: If applicable

## Applicant Contact Details

Phone number:

Email address:

Current address:

## Spouse's Details

Not Applicable ☐

Spouse's surname:

Spouse's given name(s):

Spouse's occupation:

Spouse's nationality:

Spouse's place of birth:

Spouse's date of birth: DD/MM/YYYY

Spouse's address: Same as applicant ☐

## Parent's Details

*You must still provide details if any of your parents are deceased.*

Father's surname:

Father's given name(s):

Father's nationality:

Father's date of birth: DD/MM/YYYY

Mother's surname:

Mother's given name(s):

Mother's nationality:

Mother's date of birth: DD/MM/YYYY

## Children's Details

Not Applicable ☐

*This information is required irrespective of age and even if the child is not travelling with you.*

Child's surname:

Child's given name(s):

Child's nationality:

Child's date of birth: DD/MM/YYYY

Child's occupation:

Child's surname:

Child's given name(s):

Child's nationality:

Child's date of birth: DD/MM/YYYY

Child's occupation:

*If required, please use the 'Additional Details' section to provide details for each child you have.*



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## Other Relatives Information

Do you have any immediate relatives, not including parents, residing in China? ☐ Yes ☐ No

**If yes**

Name:

Relationship to you:

Status in China:

*If required, please use the 'Additional Details' section.*

## Travel Details

Purpose of travel:

Date of arrival in China: DD/MM/YYYY

Flight / Ship / Train Nº:

City of arrival:

*Please provide information about each city in China you are visiting and the accommodations details / dates of stay.*

Accommodation address 1:

Date from: DD/MM/YYYY

Date to: DD/MM/YYYY

Accommodation address 2:

Date from: DD/MM/YYYY

Date to: DD/MM/YYYY

*If required, please use the 'Additional Details' section.*

Date of departure from China: DD/MM/YYYY

Flight / Ship / Train Nº:

City of departure:

## Inviting Person / Organisation

Not Applicable ☐

Name of individual/organisation:

Relationship to you:

Invitation letter of Duly Authorized Unit Nº:

Telephone of inviting person/organisation:

Email of inviting person/organisation:

Address of inviting person/organisation:

## Emergency Contact Details

Emergency contact's surname:

Emergency contact's given name(s):

Relationship to you:

Phone number:

Email address:

## Other Information

Is someone else paying for your travel on your behalf? ☐ Yes ☐ No

**If yes**

Name of individual / organisation:

Relationship to you:

Address of individual / organisation:



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## Traveller Eligibility Questions

Have you ever been to China? ☐ Yes ☐ No

Have you previously been issued a Chinese visa? ☐ Yes ☐ No

**If yes**

Visa type:

Visa number:

Place of issue:

Issue date: DD/MM/YYYY

Have you previously been fingerprinted when applying for a Chinese visa? ☐ Yes ☐ No

**If yes**

Place of fingerprints collection:

When you were fingerprinted: DD/MM/YYYY

Have you ever held a Chinese residence permit? ☐ Yes ☐ No

**If yes**

Residence permit number:

Do you currently hold any valid visas issued by other countries? ☐ Yes ☐ No

**If yes**

Please list below:

Have you travelled to any other countries in the past 12 months? ☐ Yes ☐ No

**If yes**

Please list below:

Have you ever been refused a visa for China, or been refused entry into China? ☐ Yes ☐ No

Have you ever had a Chinese visa cancelled? ☐ Yes ☐ No

Have you ever entered China illegally, overstayed, or worked illegally? ☐ Yes ☐ No

Do you have any criminal record in China or any other country? ☐ Yes ☐ No

**If yes**

Please specify:

Do you have any serious mental disorders or infections disease? ☐ Yes ☐ No

Have you ever visited countries or territories where there is an epidemic in the last 30 days? ☐ Yes ☐ No

Do you work for any professional, social or charitable organisation? ☐ Yes ☐ No

## Traveller Eligibility Questions (continued)

Have you ever been trained or do you have any special skills in the field of firearms, explosives, nuclear devices, biological or chemical products? ☐ Yes ☐ No

Are you serving or have you ever served in the military? ☐ Yes ☐ No

**If yes**

Country / Region of service:

Branch of service:

Rank in military:

Military speciality:

Date of service from: DD/MM/YYYY

Date of service to: DD/MM/YYYY

Have you served or participated in any paramilitary organisation, civil armed units, guerrilla forces or armed organisations, or been its member? ☐ Yes ☐ No

## UK Immigration Share Code

Not Applicable ☐

This can be obtained at: www.gov.uk/view-prove-immigration-status

## Additional Details

*If required, please continue on an additional sheet and attach.*

Please tick to confirm your application details:

☐ I, the applicant, hereby certify that I have read, or have had read to me, all the questions and statements on this application and understand all the questions and statements on this application. The answers and information furnished in this application are true and correct to the best of my knowledge and belief.

Print name (BLOCK CAPITALS): .....

Date: ..... DD/MM/YYYY



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