

## The Travel Visa Company

Your Dedicated, Worldwide Travel Visa Agency



### REFERRED BY

i.e. Travel Agent / Tour Operator / Cruise Line / Search Engine / Repeat Customer / Friend / Other

You **MUST** return this front page with your application.

### RETURN ADDRESS

#### The Travel Visa Company Ltd.

Unit 2A, The Courtyard  
Regents Park, London Road  
Nantwich, Cheshire  
CW5 6LW



### SUPPORT

If you have any queries or would like additional assistance when completing your application, please contact us and one of our team would be happy to assist.



Telephone: **01270 904 907**



Email: **[applications@thetravelvisacompany.co.uk](mailto:applications@thetravelvisacompany.co.uk)**

## China Business Visa Application Pack

### Pre-Check & Application Registration

Thank you for requesting an application pack for a China Business Visa.  
Please complete the following three sections and then return the application pack and all supporting documents to The Travel Visa Company Ltd.

- 1. Checklist of the documents required**
- 2. Service and delivery options**
- 3. Address and payment details**

#### PLEASE NOTE

This visa is valid for 2 years from the date of issue and permits multiple entries of up to 90 days at a time into China.

This visa requires all applicants to attend an appointment at the Chinese Visa Application Centre to submit biometric (fingerprint) information.

For those who do not require a multiple-entry visa and are staying in China for 30 days or less, we can offer a service to attend the application centre on your behalf. Please see our 'China Business Visa' service or contact us for further details.

If you plan to visit Tibet during your stay, please contact us for further assistance.

#### What is included with our Pre-Check & Application Registration service?

- We quality check your application form and all supporting documents to ensure you have provided all the required information, reducing the risk of refusal at the application centre.
- We complete the official online China Visa application forms on your behalf.
- We provide you with the relevant paperwork and instructions for your appointment at the Chinese Visa Application Centre. You currently do not need to book a specific time/date for your appointment – please check the opening hours for the centre you are attending.

## 1. Checklist of the documents required

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✓ Please tick to confirm you have provided the following:

- CHINA VISA APPLICATION FORM** – Please find attached. It is important to carefully read through all the questions and fully complete all forms in **BLOCK CAPITALS** with a **BLACK PEN**. All application forms **MUST** be printed single-sided. Application forms printed double-sided **WILL NOT** be accepted.
- COPY OF PASSPORT** – Please include a copy of the photograph page of your passport. Your passport must be valid for at least 6 months upon return to the UK.
  - **COPY OF PREVIOUS CHINA VISA** – If you have previously held a visa for China, please include a copy of each page in your passport with a Chinese visa.
  - **COPY OF UK VISA** – If you are a non-UK national and hold a valid UK visa, please include a copy.
- PHOTOGRAPH x1** – The photograph must be standard passport size, taken within the last 6 months, against a light background, printed on photographic paper, be full face and non-smiling [without sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background].
- BUSINESS INVITATION LETTER** – The invitation letter must be on business letterheaded paper with the full name, address and phone number of the inviting company. The letter must include the invitee information [full name as shown in passport, gender, date of birth and passport number] along with a statement of invite and statement to explain who will be financially responsible for the trip. The letter must be signed and sealed with the inviting company's stamp.
  - **PROOF OF RESIDENCE** – If you are a non-UK national, you **MUST** provide either an EU Settlement Status letter from the Home Office, a residency permit/card or a letter of employment.
  - **SELF DECLARATION LETTER** – If you currently or have previously served in the military you are required to provide a self-declaration letter. The letter should state that you only wish to travel to China for tourism purposes and not for military purposes. This will need to be dated, signed and addressed directly to the Chinese Embassy. Contact us for further information.

! Failure to provide us with these documents will result in delays with your application.

## 2. Service and delivery options

✓ Please tick to confirm which service and delivery type you are requesting:

	Service Type	Processing Time	Embassy Fee	Service Fee	VAT	Total
<input type="checkbox"/>	Standard	15 days*	Paid at centre	£124.96	£24.99	<b>£149.95</b>
<input type="checkbox"/>	Priority	5 days*	Paid at centre	£199.96	£39.99	<b>£239.95</b>

\*Working days excluding postal days.

! If selecting our priority service, please address to "The Travel Visa Company – Priority".

✓ Please tick to confirm your appointment preferences:

	Application Centre Location
<input type="checkbox"/>	Belfast
<input type="checkbox"/>	Edinburgh
<input type="checkbox"/>	London
<input type="checkbox"/>	Manchester

### **i** APPOINTMENT DETAILS

You do not need to book a time slot for your appointment. Once we have returned your completed application you can visit your selected centre at any time within their opening hours.

Continued overleaf...

	Delivery Type	Price
<input type="checkbox"/>	Email Confirmation	-
<input type="checkbox"/>	Provide Pre-Paid Envelope*	-
<input type="checkbox"/>	Posted Confirmation	£5.00
<input type="checkbox"/>	Collect from TVC Office	-

**DATE OF TRAVEL**

DD ..... MM ..... YYYY .....

**LENGTH OF STAY**

..... Days

\*If you provide a pre-paid envelope please ensure it has your return address and the correct postage amount.

**3. Address and payment details**

Name: .....

Address: .....

.....

.....

Postcode: .....

Telephone: .....

Email: .....

**Credit/Debit Card**

Name on card:

.....

Card Number:

.....

Expiry Date: ..... CVC: .....

**Paypal** paypal@thetravelvisacompany.co.uk

**Cheque**

**BACS** Reference: .....

Cheque/BACS payments are to be made payable to "The Travel Visa Company Ltd."

Bank Details: 68032405 / 08-92-50

**EMAIL MARKETING** (not required)

I would like to sign up to the TVC mailing list.

We do not share your data with any third parties. To view our privacy policy, visit:

[www.thetravelvisacompany.co.uk/privacy](http://www.thetravelvisacompany.co.uk/privacy)

**TERMS & CONDITIONS** (required)

I have read, fully understood and agree to the Terms & Conditions and Client Declaration.

[www.thetravelvisacompany.co.uk/terms](http://www.thetravelvisacompany.co.uk/terms)

[www.thetravelvisacompany.co.uk/declaration](http://www.thetravelvisacompany.co.uk/declaration)

Signed: ..... Date: .....

Please contact us if you would like to receive a printed copy of these documents.

## Personal Information

Surname: <input type="text" value="As shown in passport"/>		Nationality: <input type="text"/>	
Given name(s): <input type="text" value="As shown in passport"/>		National ID number: <input type="text" value="If applicable"/>	
Other / Former name(s): <input type="text" value="If applicable"/>		Passport number: <input type="text"/>	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Issuing country: <input type="text"/>	
Date of birth: <input type="text" value="DD/MM/YYYY"/>		Expiry date: <input type="text" value="DD/MM/YYYY"/>	
Place of birth:		Do you have any other nationalities? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Town/City: <input type="text"/>		<input checked="" type="checkbox"/> <b>If yes</b>	
State/Province: <input type="text"/>			Other nationality: <input type="text"/>
Country: <input type="text"/>			National ID number: <input type="text" value="If applicable"/>
Marital status: <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Single <input type="checkbox"/> Widowed		Passport number: <input type="text"/>	
<input type="checkbox"/> Other <input type="text"/>		Former nationalities: <input type="text" value="If applicable"/>	
Other permanent resident countries / regions: <input type="text" value="If applicable"/>			

## Work History

Current Occupation:  Annual income:

Please list 5 years of work history, most recent first (if you have been retired for over 5 years, please provide details of your last employment):

Position:	<input type="text"/>		
Company name:	<input type="text"/>		
Address:	<input type="text"/>		
Telephone:	<input type="text"/>	Date from: <input type="text" value="DD/MM/YYYY"/>	Date to: <input type="text" value="DD/MM/YYYY"/>
Supervisor name:	<input type="text"/>	Supervisor telephone: <input type="text"/>	
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Position:	<input type="text"/>		
Company name:	<input type="text"/>		
Address:	<input type="text"/>		
Telephone:	<input type="text"/>	Date from: <input type="text" value="DD/MM/YYYY"/>	Date to: <input type="text" value="DD/MM/YYYY"/>
Supervisor name:	<input type="text"/>	Supervisor telephone: <input type="text"/>	
-----			
Position:	<input type="text"/>		
Company name:	<input type="text"/>		
Address:	<input type="text"/>		
Telephone:	<input type="text"/>	Date from: <input type="text" value="DD/MM/YYYY"/>	Date to: <input type="text" value="DD/MM/YYYY"/>
Supervisor name:	<input type="text"/>	Supervisor telephone: <input type="text"/>	

### Education

Please only provide details of your highest level of education:

Name of school:

Diploma / Degree:

Major:  
 If applicable

### Applicant Contact Details

Phone number:

Email address:

Current address:

Street:

Town/City:

State/Province:

Postcode:

Country:

### Spouse Information

Not Applicable

Spouse surname:

Spouse given name(s):

Spouse occupation:

Spouse nationality:

Spouse place of birth:

Spouse date of birth:  DD/MM/YYYY

Spouse address:  Same as applicant

Street:

Town/City:

State/Province:

Postcode:

### Parent Information

If deceased, you **must** still provide name, nationality and DOB.

Father's surname:

Father's given name(s):

Father's nationality:

Father's date of birth:  DD/MM/YYYY

Father's address:

Street:

Town/City:

State/Province:

Postcode:

Country:

Mother's surname:

Mother's given name(s):

Mother's nationality:

Mother's date of birth:  DD/MM/YYYY

Mother's address:

Street:

Town/City:

State/Province:

Postcode:

Country:

### Child Information

Not Applicable

Child's surname:

Child's given name(s):

Child's nationality:

Child's date of birth:  DD/MM/YYYY

Child's address:

Street:

Town/City:

State/Province:

Postcode:

If required, please use the 'Additional Details' section.

### Other Relatives Information

Do you have any immediate relatives, not including parents, residing in China?  Yes  No

**If yes**

Name:

Relationship to you:

Status in China:

*If required, please use the 'Additional Details' section.*

### Inviting Person / Organisation

Not Applicable

Name of individual/organisation:

Relationship to you:

Invitation letter of Duly Authorized Unit N°:

Telephone of inviting person/organisation:

Email of inviting person/organisation:

Address of inviting person/organisation:



### Travel Details

Purpose of travel:

Date of arrival in China:

 DD/MM/YYYY

Flight / Ship / Train N°:

City of arrival:

*Please provide information about each city in China you are visiting and the accommodations details / dates of stay.*

Accommodation address 1:

Street:

Town/City:

State/Province:

Postcode:

Country:

Date from:

 DD/MM/YYYY

Date to:

 DD/MM/YYYY

Accommodation address 2:

Street:

Town/City:

State/Province:

Postcode:

Country:

Date from:

 DD/MM/YYYY

Date to:

 DD/MM/YYYY

*If required, please use the 'Additional Details' section.*

Date of departure from China:

 DD/MM/YYYY

Flight / Ship / Train N°:

City of departure:

### Emergency Contact Details

Emergency contact's surname:

Emergency contact's given name(s):

Relationship to you:

Phone number:

Email address:

### Other Information

Is someone else paying for your travel on your behalf?  Yes  No

**If yes**

Name of individual / organisation:

Relationship to you:

Address of individual / organisation:

Town/City:

State/Province:

Country:



### Traveller Eligibility Questions

Have you ever been to China?  Yes  No

Have you previously been issued a Chinese visa?  Yes  No

**If yes** Visa type:

Visa number:

Place of issue:

Issue date:  DD/MM/YYYY

Have you previously been fingerprinted when applying for a Chinese visa?  Yes  No

**If yes** Place of fingerprints collection:

City:

Country:

When you were fingerprinted:  DD/MM/YYYY

Have you ever held a Chinese residence permit?  Yes  No

**If yes** Residence permit number:

Do you currently hold any valid visas issued by other countries?  Yes  No

**If yes** Please list below:

Have you travelled to any other countries in the past 12 months?  Yes  No

**If yes** Please list below:

Have you ever been refused a visa for China, or been refused entry into China?  Yes  No

Have you ever had a Chinese visa cancelled?  Yes  No

Have you ever entered China illegally, overstayed, or worked illegally?  Yes  No

Do you have any criminal record in China or any other country?  Yes  No

**If yes** Please specify:

Do you have any serious mental disorders or infections disease?  Yes  No

Have you ever visited countries or territories where there is an epidemic in the last 30 days?  Yes  No

Do you work for any professional, social or charitable organisation?  Yes  No

### Traveller Eligibility Questions (continued)

Have you ever been trained or do you have any special skills in the field of firearms, explosives, nuclear devices, biological or chemical products?  Yes  No

Are you serving or have you ever served in the military?  Yes  No

**If yes** Country / Region of service:

Branch of service:

Rank in military:

Military speciality:

Date of service from:  DD/MM/YYYY

Date of service to:  DD/MM/YYYY

Have you served or participated in any paramilitary organisation, civil armed units, guerrilla forces or armed organisations, or been its member?  Yes  No

### Additional Details

*If required, please continue on an additional sheet and attach.*

Please tick to confirm you have read, fully understood and agree to the following:

I, the applicant, hereby certify that I have read, or have had read to me, all the questions and statements on this application and understand all the questions and statements on this application. The answers and information furnished in this application are true and correct to the best of my knowledge and belief.

Print name (BLOCK CAPITALS): .....

Date: ..... (DD/MM/YYYY)