# The Travel Visa Company

Your Dedicated, Worldwide Travel Visa Agency

**REFERRED BY**

i.e. Travel Agent / Tour Operator / Cruise Line / Search Engine / Repeat Customer / Friend / Other

You **MUST** return this front page with your application.

**RETURN ADDRESS**

**The Travel Visa Company Ltd.**
First Floor Unit 10
Alvaston Business Park
Middlewich Road
Nantwich, Cheshire
CW5 6PF

**SUPPORT**

If you have any queries or would like additional assistance when completing your application, please contact us and one of our team would be happy to assist.

Telephone: **01270 904 907** | Email: **applications@thetravelvisacompany.co.uk**


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# Equatorial Guinea Business E-Visa Application Pack

Thank you for requesting an application pack for a Equatorial Guinea Business E-Visa.

Please complete the following three sections and then return the application pack and all supporting documents to The Travel Visa Company Ltd.

1. **Checklist of the documents required**
2. **Service and delivery options**
3. **Address and payment details**

**PLEASE NOTE**

An Equatorial Guinea E-Visa is valid for 90 days from the date of issue and permits a stay of up to either 30 or 90 days depending on the visa type requested.

## 1. Checklist of the documents required

✓ Please tick to confirm you have provided the following:

☐ **EQUATORIAL GUINEA E-VISA APPLICATION FORM** – Please find attached. It is important to carefully read through all the questions and fully complete all forms in **BLOCK CAPITALS** with a **BLACK PEN**. All application forms **MUST** be printed single-sided. Application forms printed double-sided **WILL NOT** be accepted.

☐ **COPY OF PASSPORT** – Please include a copy of the **first two pages** of your passport, this is the bio-information page and the page that comes before it. Your passport must be valid for at least 6 months from arrival into Equatorial Guinea and must have at least 3 blank visa pages.

☐ **PHOTOGRAPH x1** – The photograph must be standard passport size, taken within the last 6 months, against a light background, printed on photographic paper, be full face and non-smiling [without sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background].

☐ **FLIGHT BOOKING**– Please provide a copy of your flight ticket confirmation. All flight booking documents must show applicant's names, and entry into/exit from Equatorial Guinea.

☐ **ACCOMMODATION CONFIRMATION** – Please include a copy of the hotel booking confirmation detailing the address and check-in/out dates, or proof of your host's address in Equatorial Guinea.


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- [ ] **LETTER OF INVITATION –** You must provide a business invitation letter issued by your inviting company in Equatorial Guinea. The invitation letter must include the applicant's name and passport number, full address of the company in Equatorial Guinea, purpose of travel and travel dates.

- [ ] **YELLOW FEVER CERTIFICATE -** Please include a copy of your up-to-date yellow fever vaccination certificate.

- [ ] **TRAVEL INSURANCE -** Please include a copy of your travel insurance document. This must clearly show the period of cover.

Failure to provide us with these documents will result in delays with your application.

## 2. Service and delivery options

✓ Please tick to confirm which service and delivery type you are requesting:

| | Service Type | Processing Time | Embassy Fee | Service Fee | VAT | Total |
|---|---|---|---|---|---|---|
| ☐ | Standard | 15 days* | £60.00 | £74.96 | £14.99 | **£149.95** |
| ☐ | Priority | 10 days* | £60.00 | £91.62 | £18.33 | **£169.95** |

*Working days excluding postal days.

If selecting our priority service, please address to "The Travel Visa Company – Priority".

Continued overleaf…


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| | Delivery Type | Price |
|---|---|---|
| ☐ | Email Confirmation | - |
| ☐ | Provide Pre-Paid Envelope* | - |
| ☐ | Posted Confirmation | £5.00 |
| ☐ | Collect from TVC Office | - |

**DATE OF TRAVEL**

..... DD/MM/YYYY

**LENGTH OF STAY**

..... Days

*If you provide a pre-paid envelope please ensure it has your return address and the correct postage amount.

## 3. Address and payment details

Name: .....

Address: .....

.....

.....

Postcode: .....

Telephone: .....

Email: .....

**EMAIL MARKETING** (not required)

☐ I would like to sign up to the TVC mailing list.

We do not share your data with any third parties. To view our privacy policy, visit:
www.thetravelvisacompany.co.uk/privacy

☐ **Credit/Debit Card**

Name on card:

.....

Card Number:

.....

Expiry Date: ..... CVC: .....

☐ **Paypal** paypal@thetravelvisacompany.co.uk

☐ **Cheque**

☐ **BACS** Reference: .....

Cheque/BACS payments are to be made payable to "The Travel Visa Company Ltd."

Bank Details: 68032405 / 08-92-50

**TERMS & CONDITIONS** (required)

☐ I have read, fully understood and agree to the Terms & Conditions and Client Declaration.

www.thetravelvisacompany.co.uk/terms www.thetravelvisacompany.co.uk/declaration

Signed: ..... Date: .....

Please contact us if you would like to receive a printed copy of these documents.


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## Personal Information

Surname:
As shown in passport

Given name(s):
As shown in passport

Marital status: ☐ Married ☐ Divorced ☐ Single ☐ Widowed
☐ Other

If married Name of spouse:

Gender: ☐ Male ☐ Female

Date of birth: DD/MM/YYYY

Place of birth:
Town/City:
State/Province:
Country:

Nationality:

## Parent's Details

*You must still provide details if any of your parents are deceased.*

Father's surname:

Father's given name(s):

Mother's surname:

Mother's given name(s):

## Passport Details

Passport type: ☐ Regular ☐ Official ☐ Diplomatic

Passport number:

Issuing country:

Issuing authority:

Issue date: DD/MM/YYYY

Expiry date: DD/MM/YYYY

## Applicant Contact Details

Phone number: +44

Email address:

Current address:

## Employment Details

Current occupation:

Employer name:

Employer address:

Employer phone number:

Employer email address:

## Travel Details

Date of arrival: DD/MM/YYYY

Port of arrival:

Date of departure: DD/MM/YYYY

Length of stay: Days

Mode of travel: ☐ Air ☐ Sea ☐ Land

Number of entries requested: ☐ Single entry ☐ Multiple entry

Who is paying for the cost of your trip:
☐ Self ☐ Host person ☐ Host company

Means to support yourself in Equatorial Guinea:
☐ Pre-arranged accommodation ☐ Cash ☐ Credit/debit card



If you need additional help with this application form, please email:
**applications@thetravelvisacompany.co.uk**

INSTITUTE OF Travel & Tourism

Tel: +44 (0) 1270 904 907
applications@thetravelvisacompany.co.uk
www.thetravelvisacompany.co.uk

## Travel Details Continued

Cities to be visited in Equatorial Guinea:

If you reside in a country other than your country of origin, do you have permission to return to that country?

☐ Yes ☐ No ☐ Not applicable

Have you previously visited Equatorial Guinea?

☐ Yes ☐ No

**If yes**

Purpose of travel:

Date of travel:

Have you had any other visas issued to you (by any country) in the last 2 years?

☐ Yes ☐ No

**If yes**

Please specify:

## Inviting Company Details

Inviting company name:

Inviting company address:

Inviting company phone number:

Inviting company email address:

## Emergency Contact Details

*Please provide details of two different emergency contacts.*

Emergency contact's name:

Emergency contact's address:

Emergency contact's phone number:

+44

Emergency contact's name:

Emergency contact's address:

Emergency contact's phone number:

+44

Please tick to confirm your application details:

☐ I, the applicant, hereby certify that I have read, or have had read to me, all the questions and statements on this application and understand all the questions and statements on this application. The answers and information furnished in this application are true and correct to the best of my knowledge and belief.

Print name (BLOCK CAPITALS): .....

Date: ..... DD/MM/YYYY



INSTITUTE OF Travel & Tourism