The Travel Visa Company

Your Dedicated, Worldwide Travel Visa Agency

REFERRED BY

i.e. Travel Agent / Tour Operator / Cruise Line / Search Engine / Repeat Customer / Friend / Other

You **MUST** return this front page with your application.

RETURN ADDRESS

The Travel Visa Company Ltd.
First Floor Unit 10
Alvaston Business Park
Middlewich Road
Nantwich, Cheshire
CW5 6PF

SUPPORT

If you have any queries or would like additional assistance when completing your application, please contact us and one of our team would be happy to assist.

Telephone: **01270 904 907** | Email: **applications@thetravelvisacompany.co.uk**

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India Business Visa Application Pack

Pre-Check & Application Registration

Thank you for requesting an application pack for an India Business Visa.

Please complete the following three sections and then return the application pack and all supporting documents to The Travel Visa Company Ltd.

1. **Checklist of the documents required**
2. **Service and delivery options**
3. **Address and payment details**

PLEASE NOTE

This visa is valid for 6/12 months from the date of issue depending on your nationality and permits multiple entries of up to 180 days at a time into India.

This visa requires all applicants to attend an appointment at the Indian Visa Application Centre where you will then be required to pay the embassy fees. Once you have attended your appointment it will take a further 3-5 working days for your visa to be issued and you can decide whether to collect your passport or have it returned via post (UK citizens, processing times for other nationalities may vary).

We are unfortunately unable to assist applicants of Pakistani origin due to additional background checks required by the Indian authorities.

What is included with our Pre-Check and Application Registration service?

- We quality check your application form and all supporting documents to ensure you have provided all the required information, reducing the risk of refusal at the application centre.
- We complete the official online India Visa application forms on your behalf.
- We arrange your appointment at the application centre at a convenient date and time (dependant on opening hours and appointment availability). We also provide you with the relevant paperwork and instructions for your appointment.

Tel: +44 (0) 1270 904 907
applications@thetravelvisacompany.co.uk
www.thetravelvisacompany.co.uk

Company No. 07038677 | **VAT Number.** 983 0034 31

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1. Checklist of the documents required

✓ Please tick to confirm you have provided the following:

☐ **INDIA VISA APPLICATION FORM** – Please find attached. It is important to carefully read through all the questions and fully complete all forms in **BLOCK CAPITALS** with a **BLACK PEN**. All application forms **MUST** be printed single-sided. Application forms printed double-sided **WILL NOT** be accepted.

☐ **COPY OF PASSPORT** – Please include a copy of the photograph page of your passport. Your passport must be valid for at least 6 months upon return to the UK.

- **PREVIOUS INDIAN VISA** – If you have previously held a visa for Indian, please provide a copy of each page in your passport with an Indian visa.

☐ **PHOTOGRAPHS x2** – The photographs must be visa size, 50x50mm **(NOT STANDARD PASSPORT SIZE)**, taken within the last 6 months, against a light background, printed on photographic paper, be full face and non-smiling [without sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background].

☐ **BUSINESS LETTER** – Please provide a letter from the UK company addressed to the High Commission of India or Consulate General of India, Birmingham, or Consulate General of India, Edinburgh (depending on which application centre you plan to visit). This must be on headed paper and include the applicants name, date of birth, passport number, passport issue date, passport expiry date, purpose of travel and be signed by authorised signatory of the company; proxy signature are not acceptable.

☐ **INVITATION LETTER** – Please provide a letter from the inviting company in India with the same requirements as the 'BUSINESS LETTER'.

☐ **REGISTRATION PAPERS** – Please provide registration papers for the company in India.

☐ **TRAVEL ITINERARY** – Please include a copy of your hotel and flight booking confirmations or cruise itinerary. All itineraries **MUST** include **ALL** travellers' names; hotel names and addresses for your entire stay in India with check in and check out dates and **ALL** flight confirmations.

- **UTILITY BILLS** – If you are a non-UK citizen you will need to include 3 utility bills which must all be from the same provider and show your name and address. This must be for the current month and the same month from the two previous years.

! Failure to provide us with these documents will result in delays with your application.

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2. Service and delivery options

✓ Please tick to confirm which service and delivery type you are requesting:

	Service Type	Processing Time	Embassy Fee	Service Fee	VAT	Total
☐	Standard	15 days*	Paid at centre	£87.46	£17.49	**£104.95**
☐	Priority	5 days*	Paid at centre	£162.46	£32.49	**£194.95**

*Working days excluding postal days.

If selecting our priority service, please address to "The Travel Visa Company – Priority".

✓ Please tick to confirm your appointment preferences:

	Application Centre Location
☐	Belfast
☐	Birmingham
☐	Bradford
☐	Cardiff
☐	Edinburgh
☐	Glasgow
☐	Hounslow
☐	Leicester
☐	London Goswell
☐	Manchester

AM	PM	Preferred day/time select all
☐	☐	Monday
☐	☐	Tuesday
☐	☐	Wednesday
☐	☐	Thursday
☐	☐	Friday

Please state any dates that you are unable to attend an appointment in the next **4 WEEKS**:

.....

.....

.....

.....

APPOINTMENT DETIALS

An additional fee of £10.00 may be charged if you request to amend the date and time of your appointment after booking.

If you are unable to make your specified appointment, please contact us as soon as possible to rearrange.

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	Delivery Type	Price
☐	Email Confirmation	-
☐	Provide Pre-Paid Envelope*	-
☐	Posted Confirmation	£5.00
☐	Collect from TVC Office	-

DATE OF TRAVEL

..... DD/MM/YYYY

LENGTH OF STAY

..... Days

*If you provide a pre-paid envelope please ensure it has your return address and the correct postage amount.

3. Address and payment details

Name: .....

Address: .....

.....

.....

Postcode: .....

Telephone: .....

Email: .....

EMAIL MARKETING (not required)

☐ I would like to sign up to the TVC mailing list.

We do not share your data with any third parties. To view our privacy policy, visit:
www.thetravelvisacompany.co.uk/privacy

☐ **Credit/Debit Card**

Name on card:

.....

Card Number:

.....

Expiry Date: ..... CVC: .....

☐ **Paypal** paypal@thetravelvisacompany.co.uk

☐ **Cheque**

☐ **BACS** Reference: .....

Cheque/BACS payments are to be made payable to "The Travel Visa Company Ltd."

Bank Details: 68032405 / 08-92-50

TERMS & CONDITIONS (required)

☐ I have read, fully understood and agree to the Terms & Conditions and Client Declaration.

www.thetravelvisacompany.co.uk/terms www.thetravelvisacompany.co.uk/declaration

Signed: ..... Date: .....

Please contact us if you would like to receive a printed copy of these documents.

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Personal Details

Surname:
As shown in passport

Given name(s):
As shown in passport

Have you ever changed your name? ☐ Yes ☐ No

If yes
Previous surname:

Previous given name(s):

Gender: ☐ Male ☐ Female ☐ Transgender

Date of birth: DD/MM/YYYY

Place of birth:
Town/City:
State/Province:
Country:

Nationality:

Citizenship number: If applicable

Religion: If applicable

Visible identification marks:
If applicable

Highest level of qualification: Qualification/subject

☐ Secondary School
☐ University/College Student
☐ Graduate
☐ Post-graduate
☐ Professional

☐ Below school age ☐ Student ☐ No formal education

How did you acquire nationality?
☐ Birth ☐ Naturalisation

If naturalisation
Previous nationality:

Have you lived in your country of residency for at least two years? ☐ Yes ☐ No

Passport Details

Passport type: ☐ Regular ☐ Official ☐ Diplomatic

Passport number:

Issuing country:

Issuing authority:

Issue date: DD/MM/YYYY

Expiry date: DD/MM/YYYY

Do you hold any other valid passports? ☐ Yes ☐ No

If yes
Issuing country:

Passport number

Date of issue: DD/MM/YYYY

Applicant Contact Details

Phone number: +44

Email address:

Current address:

Purpose of Travel

Please specify:
(e.g. holiday/cruise/meetings/conference/visiting friends...)

If you need additional help with this application form, please email:
applications@thetravelvisacompany.co.uk

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Parent's Details

You must still provide details if any of your parents are deceased.

Father's surname:

Father's given name(s):

Father's nationality:

Father's previous nationality: If applicable

Father's country of birth:

Father's place of birth:

Mother's surname:

Mother's given name(s):

Mother's nationality:

Mother's previous nationality: If applicable

Mother's country of birth:

Mother's place of birth:

Are/were any of your grandparents of Pakistani nationality?

☐ Yes ☐ No

Spouse Details

Marital status: ☐ Married ☐ Divorced ☐ Single ☐ Widowed

If married

Spouse's name:

Spouse's nationality:

Spouse's previous nationality: If applicable

Spouse's country of birth:

Spouse's place of birth:

Employment Details

Are you currently employed? ☐ Yes ☐ No

If yes

Job title:

Employer name:

Employer address:

Employer phone number:

Employer website URL:

If no

Previous occupation:

Are/were you in a military, semi-military, police or security organisation?

☐ Yes ☐ No

If yes

Organisation:

Designation:

Rank:

Place of posting:

Travel Details

Date of arrival into India: DD/MM/YYYY

Port of arrival into India:

Date of exit from India: DD/MM/YYYY

Port of exit from India:

Total length of stay: Days

Places likely to be visited in India:

If you need additional help with this application form, please email:
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Previous Travel Details

Have you ever visited India before? ☐ Yes ☐ No

If yes

Cities/towns visited:

Previous visa number: If known

Type of visa:

Date of issue: DD/MM/YYYY

Country of issue:

Has permission to visit or extend a stay in India previously been refused?

☐ Yes ☐ No

Have you visited any other countries in the last 10 years?

☐ Yes ☐ No

If yes

Countries visited:

Previous Travel Details

Have you visited any of these countries in the last 3 years?

- Afghanistan
- Bangladesh
- Bhutan
- The Maldives
- Nepal
- Pakistan
- Sri Lanka

☐ Yes ☐ No

If yes

Country:

Year visited:

Number of visits:

Inviter's Details

Name of inviting company:

Inviting company's address:

Inviting company's phone number: +91

Inviting company's website URL:

Emergency Contact Details

Emergency contact's name:

Emergency contact's address:

Emergency contact's phone number: +44

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Traveller Eligibility Questions

Have you ever been arrested, prosecuted or convicted by a court of law in any country?

☐ Yes ☐ No

Have you ever been refused entry into or deported from any country?

☐ Yes ☐ No

Have you ever engaged in human trafficking, drug trafficking, child abuse, crimes against women, economic offences or financial fraud?

☐ Yes ☐ No

Have you ever engaged in cyber crime, terrorist activities, sabotage, espionage, genocide, political killing or other acts of violence?

☐ Yes ☐ No

Have you ever by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to commit terrorist acts or serious criminal acts?

☐ Yes ☐ No

Have you ever sought asylum (political or otherwise) in any country?

☐ Yes ☐ No

If you have answered 'Yes' to any of the above questions, please provide further details:

Please tick to confirm you have read, fully understood and agree to the following:

☐ I, the applicant, hereby certify that I have read, or have had read to me, all the questions and statements on this application and understand all the questions and statements on this application. The answers and information furnished in this application are true and correct to the best of my knowledge and belief.

Print name (BLOCK CAPITALS): .....

Date: ..... (DD/MM/YYYY)