

## The Travel Visa Company

Your Dedicated, Worldwide Travel Visa Agency



### REFERRED BY

i.e. Travel Agent / Tour Operator / Cruise Line / Search Engine / Repeat Customer / Friend / Other

You **MUST** return this front page with your application.

### RETURN ADDRESS

#### The Travel Visa Company Ltd.

Unit 2A, The Courtyard  
Regents Park, London Road  
Nantwich, Cheshire  
CW5 6LW



### SUPPORT

If you have any queries or would like additional assistance when completing your application, please contact us and one of our team would be happy to assist.



Telephone: **01270 904 907**



Email: **[applications@thetravelvisacompany.co.uk](mailto:applications@thetravelvisacompany.co.uk)**

## Nigeria Business e-Visa Application Pack

Thank you for requesting an application pack for a Nigeria Business e-Visa.

Please complete the following three sections and then return the application pack and all supporting documents to The Travel Visa Company Ltd.

### 1. Checklist of the documents required

### 2. Service and delivery options

### 3. Address and payment details

#### PLEASE NOTE

A Nigeria Business eVisa is valid for 90 days from the date of issue and permits a single entry of either 30 or 90 days depending on your nationality.

The Nigerian Immigration Department do withhold the right to request additional supporting documentation should they wish.


Please do not submit your application any later than 30 days prior to travel. Applications submitted within 30 days of your travel date risk rejection.

## 1. Checklist of the documents required

✓ Please tick to confirm you have provided the following:

- ☐ **NIGERIA E-VISA APPLICATION FORM** – Please find attached. It is important to carefully read through all the questions and fully complete all forms in **BLOCK CAPITALS** with a **BLACK PEN**. All application forms **MUST** be printed single-sided. Application forms printed double-sided **WILL NOT** be accepted.
- ☐ **COPY OF PASSPORT** – Please include a copy of the photograph page of your passport. Your passport must be valid for at least 6 months from arrival into Nigeria and must have at least 2 blank visa pages.
- ☐ **PHOTOGRAPH x1** – The photograph must be standard passport size, taken within the last 6 months, against a light background, printed on photographic paper, be full face and non-smiling [without sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background].
- ☐ **FLIGHT CONFIRMATION** – Please include a copy of the flight booking confirmation/ticket, it must show applicant's name and detail flights into and out of Nigeria.

- ☐ **ACCOMMODATION CONFIRMATION** – Please include a copy of the hotel booking confirmation detailing the address and check-in/out dates, or proof of your host's address in Nigeria.
- ☐ **BANK STATEMENTS** – Please include 6 months' worth of bank statements. The bank statements must show a closing balance with sufficient funds to support yourself in Nigeria.
- ☐ **LETTER OF INVITATION** – You must provide a business invitation letter issued by your inviting company in Nigeria. The invitation letter must include the applicant's name and passport number, full address of the company in Nigeria, purpose of travel and travel dates. It must also state that the company in Nigeria takes full immigration responsibility for the applicant. Please ensure the letter is signed, dated, and addressed to the Nigerian High Commission, 9 Northumberland Ave, Westminster, London, WC2N 5BX.
  - **INVITER'S IDENTIFICATION** – You must also provide a copy of your host's passport. If the host does not hold a Nigerian passport, you must also provide a copy of their Nigerian residency permit.
- ☐ **NIGERIAN COMPANY REGISTRATION** – Corporate Affairs Commission registration Certificate (CAC) from inviting Nigerian company.

 Failure to provide us with these documents will result in delays with your application.

## 2. Service and delivery options

✓ Please tick to confirm which service and delivery type you are requesting:

	Service Type	Processing Time	Embassy Fee	Service Fee	VAT	Total
<input type="checkbox"/>	Standard	25 days*	£240.00	£91.62	£18.33	£349.95

\*Working days excluding postal days.

### PLEASE NOTE

The processing time above refers only to The Travel Visa Company's processing time. Once we have submitted your application, the Nigerian Immigration Department will process your application. Most applications are processed within several days; however, processing times can be longer depending on the circumstances of the application.

	Delivery Type	Price
<input type="checkbox"/>	Email Confirmation	-
<input type="checkbox"/>	Provide Pre-Paid Envelope*	-
<input type="checkbox"/>	Posted Confirmation	£5.00
<input type="checkbox"/>	Collect from TVC Office	-

#### DATE OF TRAVEL

DD ..... MM ..... YYYY .....

#### LENGTH OF STAY

..... Days

\*If you provide a pre-paid envelope please ensure it has your return address and the correct postage amount.

### 3. Address and payment details

Name: .....

Address: .....

.....

.....

Postcode: .....

Telephone: .....

Email: .....

#### ☐ Credit/Debit Card

Name on card:

.....

Card Number:

.....

Expiry Date: ..... CVC: .....

#### ☐ Paypal [paypal@thetravelvisacompany.co.uk](mailto:paypal@thetravelvisacompany.co.uk)

#### ☐ Cheque

#### ☐ BACS Reference: .....

#### EMAIL MARKETING (not required)

☐ I would like to sign up to the TVC mailing list.

We do not share your data with any third parties. To view our privacy policy, visit:

[www.thetravelvisacompany.co.uk/privacy](http://www.thetravelvisacompany.co.uk/privacy)

Cheque/BACS payments are to be made payable to "The Travel Visa Company Ltd."

Bank Details: 68032405 / 08-92-50

#### TERMS & CONDITIONS (required)

☐ I have read, fully understood and agree to the Terms & Conditions and Client Declaration.

[www.thetravelvisacompany.co.uk/terms](http://www.thetravelvisacompany.co.uk/terms)

[www.thetravelvisacompany.co.uk/declaration](http://www.thetravelvisacompany.co.uk/declaration)

Signed: ..... Date: .....

Please contact us if you would like to receive a printed copy of these documents.

## Applicant Details

Title:	
Surname:	As shown in passport
Given name(s):	As shown in passport
Date of birth:	DD/MM/YYYY
Place of birth:	
Town/City:	
State/Province:	
Country:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Marital status:	<input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Other
Passport type:	<input type="checkbox"/> Regular <input type="checkbox"/> Official <input type="checkbox"/> Diplomatic
Passport number:	
Issuing country:	
Issuing authority:	
Issue date:	DD/MM/YYYY
Expiry date:	DD/MM/YYYY
Do you hold a Nigerian passport?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If yes</b>	Nigerian passport number: 

## Applicant Contact Details

Phone number:	
Email address:	
Address:	
Street:	
Town/City:	
State/Province:	
Postcode:	
Country:	

## Travel Details

Purpose of travel:	
Airline:	
Flight number:	
Country of departure:	
Intended date of arrival:	DD/MM/YYYY
Intended date of departure:	DD/MM/YYYY
Total length of stay:	Days
Transportation type:	<input type="checkbox"/> Air <input type="checkbox"/> Land <input type="checkbox"/> Sea
Visa type required:	<input type="checkbox"/> Single-entry <input type="checkbox"/> Multiple-entry

## Accommodation Details

Contact/Hotel name:	
Contact/Hotel phone number:	+234
Contact/Hotel address:	
Street:	
Town/City:	
State/Province:	
Postcode:	
Country:	
Contact/Hotel email address:	

## UK Immigration Share Code

Not Applicable ☐

This can be obtained at: [www.gov.uk/view-prove-immigration-status](https://www.gov.uk/view-prove-immigration-status)

## Travel History

Have you been issued any visa for Nigeria, ECOWAS Member States, or African Union Countries in the last 5 years?

☐ Yes ☐ No

Have you travelled to Nigeria in the last 5 years?

☐ Yes ☐ No

Have you been refused entry into Nigeria in the last 5 years?

☐ Yes ☐ No

Have you been refused a visa for any country, including Nigeria, in the last 5 years?

☐ Yes ☐ No

Have you been deported, removed or otherwise required to leave any country, including Nigeria, in the last 10 years?

☐ Yes ☐ No

Have you travelled to any country outside of your country of residence, excluding Nigeria, in the last 5 years?

☐ Yes ☐ No

**If** you have answered yes to any of the above questions, you **must** provide further detail:

*Please provide as much detail as possible.*

## Traveller Eligibility Questions

Do you have any criminal convictions in any country, including spent/unspent convictions and traffic offences?

☐ Yes ☐ No

Have you ever been charged, in any country, with a criminal offence for which you have not yet been tried in court?

☐ Yes ☐ No

Have you ever been involved in, supported or encouraged terrorist activities in any country?

☐ Yes ☐ No

Have you ever expressed views that justify or promote terrorist violence, or that may encourage others to commit terrorist or other serious criminal acts?

☐ Yes ☐ No

Please tick to confirm you have read, fully understood and agree to the following:

- ☐ I, the applicant, hereby certify that I have read, or have had read to me, all the questions and statements on this application and understand all the questions and statements on this application. The answers and information furnished in this application are true and correct to the best of my knowledge and belief.

Print name (BLOCK CAPITALS): .....

Date: ..... (DD/MM/YYYY)