

## The Travel Visa Company

Your Dedicated, Worldwide Travel Visa Agency



### REFERRED BY

i.e. Travel Agent / Tour Operator / Cruise Line / Search Engine / Repeat Customer / Friend / Other

You **MUST** return this front page with your application.

### RETURN ADDRESS

**The Travel Visa Company Ltd.**

Unit 2A, 2B, 2C, The Courtyard  
Regents Park, London Road  
Nantwich, Cheshire  
CW5 6LW



### SUPPORT

If you have any queries or would like additional assistance when completing your application, please contact us and one of our team would be happy to assist.



Telephone: **01270 904 907**



Email: [enquiries@thetravelvisacompany.co.uk](mailto:enquiries@thetravelvisacompany.co.uk)

## Australia Long Stay Tourist Visa (Subclass 600).

Thank you for requesting an application pack for an Australia Long Stay Tourist Visa.

You **MUST** complete the following three sections and then return the application pack and all supporting documents to The Travel Visa Company:

- 1 Checklist of the documents required
- 2 Service options
- 3 Delivery and payment information

### PLEASE NOTE

Each individual applicant must complete their own application pack.

This visa is permits multiple entries into Australia.



### SUPPORT

If you have any queries regarding your application or would like any assistance when completing the forms, please contact us and one of our team will be happy to assist.

Don't forget, you can also book an appointment at our head office in Crewe to go through your paperwork with one of our travel visa specialists.



Telephone  
**01270 250 590**



Email:  
[enquiries@thetravelvisacompany.co.uk](mailto:enquiries@thetravelvisacompany.co.uk)



Address:  
The Travel Visa Company Ltd, The Quadrangle,  
Crewe Hall, Weston Road, Crewe, Cheshire CW1 6UY

## 1 Checklist – each individual applicant **MUST** send us the following:

- ☐ **AUSTRALIA SUBCLASS 600 VISA APPLICATION FORM** – Please find enclosed. This is a draft copy that we will then complete online. It is important to carefully read through the requirements for the visas and fully complete all forms in **BLOCK CAPITALS** with a **BLACK PEN**. All application forms **MUST** be printed single-sided. Application forms printed double-sided **WILL NOT** be accepted.
- ☐ **+£80.00 ACRO** – **IF** you are applying for this visa because you have been arrested, convicted, or cautioned you must provide a copy of your ACRO certificate. Please call us on 01270 250 590 to arrange an ACRO application pack.
- ☐ **PASSPORT PHOTOCOPY** – A photocopy of your valid passport picture page.
- ☐ **PROOF OF FUNDS** – Bank statements containing your name and address.
- ☐ **MEDICAL REPORT** – **IF** you are aged 75 or over you will be required to provide a medical report completed by an approved Australian doctor, this can only be done after your application form has been fully completed and you have received a TRN (transaction) number and a HAP ID.
- ☐ **DECLARATION FORM** – Please find enclosed the declaration form pertaining to The Travel Visa Company Ltd. Each individual applicant **MUST SIGN AND DATE** a copy of our client declaration form (with the exception of children).

**! Failure to provide us with these documents will result in delays to your application.**

## 2 Service and Delivery Type – you **MUST** select a Service Type and Delivery Type:

	Valdity	Processing Time	Embassy Fee	Service Fee	VAT	TOTAL
<input type="checkbox"/>	12 month	6 weeks*	£85.00	£83.33	£16.67	<b>£185.00</b>
<input type="checkbox"/>	6 month	6 weeks*	£85.00	£83.33	£16.67	<b>£185.00</b>

*\*Working days excluding postal days.*

	Delivery Type	Price
<input type="checkbox"/>	1st Class Post	£2.00
<input type="checkbox"/>	2nd Class Post	£1.00
<input type="checkbox"/>	Provide pre-paid envelope	£0.00
<input type="checkbox"/>	Email	£0.00

### IMPORTANT

When is your date of travel?

\_\_\_\_\_

Length of stay:

\_\_\_\_\_ Days

### 3 You **MUST** provide delivery and payment information:

#### Delivery Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

#### EMAIL MARKETING

We would like to keep in touch with you from time to time, in order to provide you with updates about the services that we offer, any special offers and also in relation to any news that we feel may be of interest to you.

☐ I would like to join The Travel Visa Company mailing list

*Please note: we do not share your data with any third parties.*

#### Payment Information:



What is your preferred payment method?

☐ Credit/Debit Card

Card Holder: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

☐ PayPal – [paypal@thetravelvisacompany.co.uk](mailto:paypal@thetravelvisacompany.co.uk)

☐ Cheque ☐ Postal Order

☐ BACS Reference: \_\_\_\_\_

*Cheques are to be made payable to The Travel Visa Company Ltd.*

Account Number: 68032405 Sort Code: 08-92-50

#### How did you hear about us?

- |   |   |
|---|---|
| <input type="checkbox"/> Friend/Family    | <input type="checkbox"/> Website          |
| <input type="checkbox"/> Repeat Customer  | <input type="checkbox"/> Search Engine    |
| <input type="checkbox"/> Trade Show/Event | <input type="checkbox"/> Email Newsletter |
|   | <input type="checkbox"/> TV/Radio         |

☐ Travel Agent - ABTA Number: \_\_\_\_\_

Organisation: \_\_\_\_\_

Store Location: \_\_\_\_\_

Social Media - ☐ Facebook ☐ Twitter ☐ LinkedIn ☐ Instagram ☐ Pinterest ☐ Google+

I accept that I should read and fully understand the Terms & Conditions shown on the website [www.thetravelvisacompany.co.uk](http://www.thetravelvisacompany.co.uk) of The Travel Visa Company Ltd (hereafter referred to as 'the Company'). Before signing this declaration I am aware that if I do not fully understand any of the Terms & Conditions, I can ask any member of staff of the Company [telephone 01270 904 907] or email [enquiries@thetravelvisacompany.co.uk](mailto:enquiries@thetravelvisacompany.co.uk).

I am fully aware that the Company has no involvement in the visa assessment and decision-making process. Whether a visa is to be issued or not and what type of visa is issued, as well as its period of validity, number of entries and duration of stay shall be wholly up to the discretionary decision of the relevant Embassy, High Commission or Consulate General. I will fully accept any decision made by said Embassy, High Commission or Consulate General.

I agree to pay the application fee in full, which is non-refundable, to the Company, according to the price initially quoted to me by a registered company staff member, regardless of whether my visa is granted or not by the relevant Embassy, High Commission or Consulate General. If the Company have received and checked the documents, but have not yet submitted the application to the relevant Embassy, High Commission or Consulate General, upon cancellation the Company will debit an administration fee proportionate to the amount of work undertaken by staff members of the Company up to the point of cancellation. Also, I understand that if the Company is required to re-send any application documents, as a result of my own doing, I will be required to pay an additional fee per re-sent document.

I am fully aware that all time-frames quoted by staff members of the Company are predictions based upon experience and previous applications. Embassies can extend the processing time on individual applications at their discretion and the Company shall not be held responsible or liable for any delay experience during the application process. I am also aware that I might have to provide additional supporting documentation at the request of the relevant Embassy, High Commission or Consulate General.

I agree that I will carefully check all the information on the visa when I receive my passport/confirmation and I am aware that any queries I have about the visa should be addressed to a staff member of the Company immediately.

I understand that if I apply by post, or request return delivery by post of my processed application, the Company shall not be held responsible or liable for any delay, delivery to a wrong address, damage to or loss of the documents, as a result of the negligence of any mail service or company.

I agree that the Company shall not be responsible or liable for any consequences as shown below:

- a) The visa becoming invalid and cannot therefore be used as a result of my own fault or any act by a third party acting on my behalf; or,
- b) In the event that I am refused to board an aircraft or to enter my proposed destination due to my failure to check all the information printed on my visa; or,
- c) My visa cannot be used due to any other reasons of my own doing; or,

In the event that I am refused to board an aircraft or to enter my proposed destination due to reasonable denial made by the authority concerned or an immigration officer.

To provide you with your chosen visa application services we, The Travel Visa Company Limited, need to collect certain information about you, which we do via this application process. We will also need to disclose the information that you give to us to the embassy and other relevant bodies who are required to receive the data as part of the visa application process.

Some of the information that we collect and need to give to the embassy or other relevant body can be considered 'special' due to its sensitive nature. This will be the case where you provide us with information relating to your health, race, religious or philosophical beliefs or relating to any trade union that you may be a member of.

We need to disclose your sensitive information to the embassy and other relevant bodies so that they can produce data to determine whether you can be granted a visa and, if so, to then grant the visa itself; however, we can and will only distribute your sensitive information if you are happy for us to do so.

## Consent to process your personal data

To perform your application, we will need to:

- Disclose information relating to your health, race, religious or philosophical beliefs or any trade union membership to the embassy of the country you are travelling to.

We will always treat all of the information that we receive from you with the utmost care. You can read about our data protection practices more generally in our privacy policy [www.thetravelvisacompany.co.uk/privacy](http://www.thetravelvisacompany.co.uk/privacy).

You are not under any obligation to agree to us or the above third parties using your sensitive information in the manner described above. However, if you do not agree, you will not be able to proceed with your booking as, without your consent, we will not be able to provide the visa application services you have booked and the above third parties will not be able to process, assess and action your application.

If you are happy to consent to our use of your sensitive information, you will also be able to withdraw your consent at any time. However, as this will prevent us from providing the visa application services you have booked and the above third parties from processing, assessing and actioning your application, we will be required to treat any withdrawal of consent as a cancellation of your application. As we will have performed services for you, no refund will be payable in such circumstances.

## IMPORTANT

I consent to The Travel Visa Company Limited processing my sensitive personal data, in accordance with the above statement, to provide me with my chosen visa application services and I have read, fully understood and agree to the Declaration and Terms & Conditions of The Travel Visa Company Limited.

Signature:

Date:

(DD/MM/YYYY)

Printed full name (BLOCK CAPITALS):

**A copy of the Declaration form  
MUST be signed and dated by  
each individual applicant.**

## Permission to contact another individual on your behalf

You should complete this section of the Declaration Form if you would like to give us permission to contact another individual on your behalf for this application. Please provide details if this individual below or call us on 01270 904 907:

Full name:.....

Address:.....

Telephone:.....

.....

Email:.....

.....

Relationship to applicant:.....



These terms and conditions, together with the Data Protection Policy, Privacy Policy, Website Terms of Use, Client Declaration Form and any other information brought to your attention before you submit your application, form the basis of your contract with The Travel Visa Company Limited, company number 07038677, whose registered address is Gloucester House, Church Walk, Burgess Hill, West Sussex RH15 9AS, hereafter "the Company", "we", "us", "our". Please read these carefully as they set out our respective rights and obligations, and all services offered and accepted are subject to these terms and conditions. References to "you" and "your" include all persons named on the visa application and for whom the visa application is to be made ("the User"). References to "Embassy" include embassies, consulates, High Commissions and Passport offices, as well as any third-party visa application agent. In these terms and conditions, unless the context otherwise requires, words in the singular shall include the plural and vice versa.

By instructing the Company to undertake services on your behalf, the User is deemed to have accepted these terms and conditions.

The services offered by the Company consists of but is not limited to the processing of visa applications and/or other documents for Users for the purposes of travel and tourism (including business use) ("Offered Service"). The Company is not an advisory service. 'Necessary Information' means the information required from a User to allow the Company to complete an online-application for a Visa, such information may include, but is not limited to, the Users name, address, holiday destination, and any other information which the Company considers necessary for the purposes of processing the User's visa application. The Service Charge per visa application is required to cover the cost of providing the Offered Service; payment of the Service Charge must be made by way of Cash, Cheque, Postal Order, Credit, Debit card or via the payment function provided on our Website, as approved by the Company. The Company will request payment of the Service Charge upon instruction by the User. Embassy fees and the availability of services are subject to change by the Embassy without prior notice to the Company and the Company cannot be held liable for this.

Upon submitting the Application form with the Necessary Information and making payment of the Service Charge, a contract will be formed between the User and the Company; such contract is subject to and governed by these Terms and Conditions. Because we begin preparing your visa application and performing the Offered Service upon receipt of your Application, once the contract has been created no refund is available, regardless of whether the visa application is successful or not.

The issue of visas is different from Country to Country. The processing of a visa is subject to the individual processing times set by each Embassy, the processing time quoted by the Company refers only to completion of the Offered Service. Embassies can also extend the processing time both generally and on individual applications at their discretion and with no prior notice to the Company. Fees and services may differ between the time the visa application order has been placed and the application has completed. The Company cannot be held liable for any delay experienced during the application process or increases in fees as a result, except for where such a delay and/or increase is a result of our negligence. The User is under an obligation to pay any increase in fees.

The Company reserves the right to select the most appropriate service available given the time constraints or other requirements specified by the User, the Company will not be held responsible for taking any steps which the Company considers as reasonable in fulfilling the instructions of the User (whether express or implied) and/or in the best interests of the User, and the User will be wholly responsible for any charges incurred for such services. The Company reserves the right to retain any and all visa application documents, including passports, until payment of all requested fees has been made in full by the User.

## Liability and Limitations

By instructing the Company for the provision of the Offered Service, the User accepts all requirements, restrictions and limitations of liability set out in all documentation forming the contract between the parties. We do not accept any responsibility if you cannot travel, or incur any other loss because you have not complied with any passport, visa, immigration requirements or health formalities. You agree to reimburse us in relation to any fines or other losses which we incur as a result of your failure to comply with any passport, visa, immigration requirements or health formalities. The Company cannot be held liable for any decision made by an Embassy with regards to a User's visa application, and the User accepts that the Company has no involvement in or control over the decision making process of the Embassy. The Company cannot accept any responsibility or be held liable for the actions of any Embassy in delaying or not issuing visas or any other failure or error on the part of the Embassy for any reason whatsoever nor can the Company be held liable for any expenses or delays incurred as a result.

The Company cannot be held liable for any of the following: a) incomplete applications forms; b) incorrectly or falsely completed applications forms; c) inaccurate or incomplete supporting documentation d) damaged documentation, including but not limited to damaged passports, photographs or application forms. The User is under an obligation to provide correct and accurate information to the Company and the Company cannot be held liable for any failure by the User to do so.

You are responsible for making yourself aware of any official warnings in regard to the safety of the countries and areas in which you will be travelling and to make your decisions accordingly. Save where the Company is negligent, the company will not be held liable for any loss or damage to any documents, including applications and passports which are in the possession of the Company. Third party delivery companies will be subject to their own terms and conditions. The Company cannot be held liable for any delay or failure on behalf of a third party delivery company in delivering the completed application to the User, for whatsoever reason.

Should the Company accept liability for the failure to obtain a requested visa, or return a requested visa to the User in a timely manner, the user's sole and exclusive remedy against the Company for damages is the return of any Service Charge actually paid by the User to the Company, minus any Embassy fees or third party delivery charges. Any claims for damages must be made to the Company, in writing, within 30 days of the notice of the refused visa application or return of delayed visa. Please note, we cannot accept any liability for any damage, loss or expense or other sum(s) of any description which on the basis of the

information given to us by you concerning your visa application prior to our accepting it, we could not have foreseen you would suffer or incur if we breached our contract with you (consequential losses); or (b) any business losses. We will not accept responsibility for services or facilities which do not form part of our agreement with you. We do not exclude liability for any cause of action, loss or damage prohibited by English law.

## Events Outside our Control

We will not be liable or responsible for any failure to perform, or delay in performance of, any of our obligations under these terms that is caused by an Event Outside Our Control.

An Event Outside Our Control means any act or event beyond Our reasonable control, including without limitation strikes, lock-outs or other industrial action by third parties, civil commotion, riot, invasion, terrorist attack or threat of terrorist attack, war (whether declared or not) or threat or preparation for war, fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural disaster, or failure of public or private telecommunications networks.

If an Event Outside Our Control takes place that affects the performance of Our obligations under these terms:

- (a) We will contact you as soon as reasonably possible to notify you; and
- (b) Our obligations under these terms will be suspended and the time for performance of our obligations will be extended for the duration of the Event Outside Our Control.

## Website

The User's use of the Website and or the Offered Service is on the strict understanding that the Website and or the Offered Service is not engaged in rendering advice and should not be relied upon when making any related travel or other decision. The information contained within the Website and or the Offered Service is provided without warranties expressed or implied relating to the accuracy, fitness for purpose, compatibility or security of any components of the Website and or the Offered Service. The Company does not guarantee uninterrupted availability of the Website and or the Offered Service.

The Company endeavours to ensure that all the information and prices displayed on the Website are accurate, however occasionally changes and errors occur and the Company reserves the right to correct prices and other details in such circumstances. You must check the current price and all other details relating to the Offered Service that you wish to book before submitting your Application form.

## Complaints

We will make all reasonable endeavours to ensure your visa application goes smoothly. However, in the rare event that you are not happy with the service you have received and wish to make a complaint, we request that you notify the Company of your complaint in writing as soon as possible, but in any event within 28 days of being notified of the outcome of your visa application. Please note, we are only able to deal with complaints received from the specific visa applicant. We will be unable to deal with any complaints received from individuals other than the visa applicant, except in cases where the applicant is a minor or is unable to pursue a complaint as a result of a disability.

Complaints should be marked for the attention of: Complaints Department at The Travel Visa Company Ltd, The Quadrangle, Crewe Hall, Weston Road, Crewe, Cheshire, CW1 6UY. We will endeavour to acknowledge receipt of your complaint within 14 days of receiving your written complaint and respond fully to your complaint within 28 days of receipt. Should we not be able to respond to you within these time periods, we will advise you accordingly. It is a condition of our acceptance of liability under these conditions that you notify any claim to the Company strictly in accordance with the complaints procedure set out in these conditions. It may affect your rights under this contract if you fail to do so.

## Data Protection

We process your personal data in accordance with the practices set out in our Privacy Policy, a copy of which can be found at:  
<http://www.thetravelvisacompany.co.uk/privacy>

## Severance

If any (singular or plural) provision of these Terms and Conditions is held to be invalid or unenforceable, such provision(s) shall be struck out and the remaining provisions shall remain in force. If any unlawful and/or unenforceable provision would be lawful or enforceable if part of it were deleted, that part will be deemed to be deleted, and the rest of the provision will continue in effect.

## Law and Jurisdiction

These Terms and Conditions and any agreement to which they apply are governed in all respects by English law. We both agree that any dispute, claim or other matter which arises between us out of or in connection with your contract, the Visa Application or the Offered Services will be dealt with by the Courts of England and Wales only.





# Application for a Visitor visa – Tourist stream

Form  
**1419**

Please use a pen, and write neatly in English using BLOCK LETTERS.

Tick where applicable ☒

## PHOTOGRAPH

Please attach a recent passport size photograph of yourself.

**1** Indicate if you are applying outside Australia or in Australia:

Outside Australia ☐ ► **Go to Question 2**

In Australia ☐ ► **Go to Question 5**

### Applicants outside Australia

**2** When do you wish to visit Australia?

Date from 

DAY	MONTH	YEAR
/	/	

 to 

DAY	MONTH	YEAR
/	/	

**3** How long do you wish to stay in Australia?

Up to 3 months ☐

Up to 6 months ☐

Up to 12 months ☐

**Note:** The stay period granted may be less than the period requested.  
You should check the terms of any visa granted.

**4** Do you intend to enter Australia on more than one occasion?

No ☐ ► **Go to Question 7**

Yes ☐ ► Give details


►► **Go to Question 7**

### Applicants in Australia

**5** Specify the date you wish to extend your stay to

DAY	MONTH	YEAR
/	/	

**6** Provide detailed reasons for requesting this further stay


## Part A – Your details

**7** Give the following details exactly as they appear in your passport  
*Make sure your passport is valid for the period of stay you are applying for.*

Family name

Given names

Sex Male ☐ Female ☐

Date of birth 

DAY	MONTH	YEAR
/	/	

Passport number

Country of passport

Nationality of passport holder

Date of issue 

DAY	MONTH	YEAR
/	/	

Date of expiry 

DAY	MONTH	YEAR
/	/	

Place of issue/  
issuing authority

**8** Place of birth

Town/city

State/province

Country

**9** Relationship status

Married ☐

Separated ☐

Never married or  
been in a de facto  
relationship ☐

Engaged ☐

Divorced ☐

De facto ☐

Widowed ☐

**10** Are you or have you been known by any other name?  
(including name at birth, previous married names, aliases)

No ☐

Yes ☐ ► Give details


**11** Do you currently hold an Australian visa?

No ☐

Yes ☐ ► **Note:** If this visa application is approved, your current visa may cease.

**12** Have you applied for a Parent (subclass 103) visa?

No ☐

Yes ☐ ► Please provide your queue date

DAY	MONTH	YEAR
/	/	

**13** Do you currently hold, or have you applied for, an APEC Business Travel Card (ABTC)?

No ☐

Yes ☐ ► **Note:** If this visa application is approved, the Australian visa associated with your ABTC will cease.

**14** Are you a citizen of any other country?

No ☐

Yes ☐ ► List countries


**15** Do you have other current passports?

No ☐

Yes ☐ ► Give details

Passport number

Country of passport

**16** Do you hold an identity card or identity number issued to you by your government (eg. National identity card) (if applicable)?

**Note:** If you are the holder of multiple identity numbers because you are a citizen of more than one country, you need to enter the identity number on the card from the country that you live in.

No ☐

Yes ☐ ► Give details

Family name

Given names

Type of document

Identity number

Country of issue

**17** In what country are you currently located?

--

**18** What is your legal status in your current location?

Citizen ☐

Permanent resident ☐

Visitor ☐

Student ☐

Work visa ☐

No legal status ☐

Other ☐ ► Give details

--

**19** What is the purpose of your stay in your current location and what is your visa status?


**20** Your current residential address

**Note:** A street address is required as a post office box address cannot be accepted.

POSTCODE

Country

**21** Address for correspondence

(If the same as your residential address, write 'AS ABOVE')

POSTCODE

Country

**22** Contact telephone numbers

	COUNTRY CODE	AREA CODE	NUMBER
Home	( )	( )	
Office	( )	( )	
Mobile/cell			

**23** Do you agree to the department communicating with you by email and/or fax?

This may include receiving notification of the outcome of this application.

**Note:** We can communicate about this application more quickly using email and/or fax.

No ☐

Yes ☐ ► Give details

Email address

	COUNTRY CODE	AREA CODE	NUMBER
Fax number	( )	( )	

## Part B – Family travelling to Australia with you

**24** Are you travelling to, or are you currently in, Australia with any family members?

No ☐

Yes ☐ ► Give details of each family member

*Make sure all the applications are lodged at the same time.*

Full name	Relationship to you	Name of sponsor (if applicable)

*If insufficient space, give details at Part O*

## Part C – Family NOT travelling to Australia with you

**25** Do you have a partner, any children, or fiancé who will NOT be travelling, or has NOT travelled, to Australia with you?

No ☐

Yes ☐ ► Give details

Full name	Date of birth			Relationship to you	Their address while you are in Australia
	DAY	MONTH	YEAR		
	/	/			
	/	/			
	/	/			
	/	/			

*If insufficient space, give details at Part O*

## Part D – Details of your visit to Australia

**26** Is it likely you will be travelling from Australia to any other country (eg. New Zealand, Singapore, Papua New Guinea) and back to Australia?

No ☐

Yes ☐ ► Attach itinerary details

**27** Do you have any relatives in Australia?

No ☐

Yes ☐ ► Give details

Full name	Date of birth			Relationship to you	Address	Citizen or permanent resident of Australia
	DAY	MONTH	YEAR			
	/	/				No <input type="checkbox"/> Yes <input type="checkbox"/>
	/	/				No <input type="checkbox"/> Yes <input type="checkbox"/>
	/	/				No <input type="checkbox"/> Yes <input type="checkbox"/>
	/	/				No <input type="checkbox"/> Yes <input type="checkbox"/>

*If insufficient space, give details at Part O*

28 Do you have any friends or contacts in Australia?

No ☐

Yes ☐ Give details

Full name	Date of birth			Relationship to you	Address	Citizen or permanent resident of Australia	
	DAY	MONTH	YEAR			No	Yes
	/	/				No <input type="checkbox"/>	Yes <input type="checkbox"/>
	/	/				No <input type="checkbox"/>	Yes <input type="checkbox"/>
	/	/				No <input type="checkbox"/>	Yes <input type="checkbox"/>
	/	/				No <input type="checkbox"/>	Yes <input type="checkbox"/>
	/	/				No <input type="checkbox"/>	Yes <input type="checkbox"/>

If insufficient space, give details at Part O

29 Why do you want to visit Australia?

Include details of any dates that are of special significance to your visit.


If insufficient space, give details at Part O

30 Do you intend to do a course of study while in Australia?

No ☐

Yes ☐ Give details

Name of the course	
Name of the institution	
How long will the course last?	

## Part E – Health details

- 31** In the last 5 years, have you visited or lived outside your country of passport for more than 3 consecutive months?

*Do not include time spent in Australia.*

No ☐

Yes ☐ ► Give details

1. Country(s)

Date from 

DAY	MONTH	YEAR
/	/	

 to 

DAY	MONTH	YEAR
/	/	

2. Country(s)

Date from 

DAY	MONTH	YEAR
/	/	

 to 

DAY	MONTH	YEAR
/	/	

3. Country(s)

Date from 

DAY	MONTH	YEAR
/	/	

 to 

DAY	MONTH	YEAR
/	/	

*If insufficient space, give details at Part O*

- 32** Do you intend to enter a hospital or health care facility (including nursing homes) while in Australia?

No ☐

Yes ☐ ► Give details


- 33** Do you intend to work as, or study to be, a doctor, dentist, nurse or paramedic during your stay in Australia?

No ☐

Yes ☐ ► Give details


- 34** Have you:

- ever had, or currently have, tuberculosis?
- been in close contact with a family member that has active tuberculosis?
- ever had a chest x-ray which showed an abnormality?

No ☐

Yes ☐ ► Give details


- 35** During your proposed visit to Australia, do you expect to incur medical costs, or require treatment or medical follow up for:

- blood disorder;
- cancer;
- heart disease;
- hepatitis B or C and/or liver disease;
- HIV Infection, including AIDS;
- kidney disease, including dialysis;
- mental illness;
- pregnancy;
- respiratory disease that has required hospital admission or oxygen therapy;
- other?

No ☐

Yes ☐ ► Give details


- 36** Do you require assistance with mobility or care due to a medical condition?

No ☐

Yes ☐ ► Give details


- 37** Have you undertaken a health examination for an Australian visa in the last 12 months?

No ☐

Yes ☐ ► Give details (including HAP ID if available)


**Note:** If you are applying for a long stay Visitor visa or are 75 years or over, you will be asked to undergo a health assessment and may be asked to show that you have medical insurance to cover your intended stay in Australia. Please contact your nearest office of the department for further advice before lodging your application. If additional medical consultations are required, a decision on your visa application will be delayed.

### *Part F – Character details*

**38** Have you ever:

- been charged with any offence that is currently awaiting legal action? No ☐ Yes ☐
- been convicted of an offence in any country (including any conviction which is now removed from official records)? No ☐ Yes ☐
- been the subject of an arrest warrant or Interpol notice? No ☐ Yes ☐
- been found guilty of a sexually based offence involving a child (including where no conviction was recorded)? No ☐ Yes ☐
- been named on a sex offender register? No ☐ Yes ☐
- been acquitted of any offence on the grounds of unsoundness of mind or insanity? No ☐ Yes ☐
- been found by a court not fit to plead? No ☐ Yes ☐
- been directly or indirectly involved in, or associated with, activities which would represent a risk to national security in Australia or any other country? No ☐ Yes ☐
- been charged with, or indicted for: genocide, war crimes, crimes against humanity, torture, slavery, or any other crime that is otherwise of a serious international concern? No ☐ Yes ☐
- been associated with a person, group or organisation that has been/is involved in criminal conduct? No ☐ Yes ☐
- been associated with an organisation engaged in violence or engaged in acts of violence (including war, insurgency, freedom fighting, terrorism, protest) either overseas or in Australia? No ☐ Yes ☐
- served in a military force, police force, state sponsored/private militia or intelligence agency (including secret police)? No ☐ Yes ☐
- undergone any military/paramilitary training, been trained in weapons/explosives or in the manufacture of chemical/biological products? No ☐ Yes ☐
- been involved in people smuggling or people trafficking offences? No ☐ Yes ☐
- been removed, deported or excluded from any country (including Australia)? No ☐ Yes ☐
- overstayed a visa in any country (including Australia)? No ☐ Yes ☐
- had any outstanding debts to the Australian Government or any public authority in Australia? No ☐ Yes ☐

If you answered **'Yes'** to any of the questions at Question 38, give ALL relevant details below.

[illegible]

*If insufficient space, give details at Part 0*



Part G – Employment status

39 What is your employment status?

Employed/  
self-employed

☐

Give details

Employer/business name

Address

POSTCODE

Telephone number

COUNTRY CODE

AREA CODE

NUMBER

(       ) (       )

Position you hold

How long have you  
been employed by this  
employer/business?

Retired

☐

Year of retirement

Student

☐

Give details

Your current course

Name of educational institution

How long have you been  
studying at this institution?

Other

☐

Give details

Unemployed

☐

Explain why you are unemployed and give details  
of your last employment *(if applicable)*

Part H – Funding for stay

All visitors to Australia must be able to demonstrate they have adequate funds to cover all costs associated with their visit. Providing evidence of funds will help expedite the processing of a visitor visa application. Examples may include personal bank statements showing a financial history, pay slips, audited accounts, taxation records or details of funds that visitors will be taking with them or funds that are available to them. Relevant factors may also include the number of persons you are supporting, the type of activities planned and the length of stay sought.

40 Give details of how you will maintain yourself financially while you are in Australia

41 Is your sponsor or someone else providing support for your visit to Australia?

**Note:** This includes support from an organisation.

No ☐

Yes ☐ Give details

Full name	Date of birth			Relationship to you	Their address while you are in Australia	Type of support provided		
	DAY	MONTH	YEAR			Financial	Accommodation	Other
	/ /					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	/ /					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	/ /					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	/ /					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If insufficient space, give details at Part O

Attach details. The person or people you have listed will need to provide evidence of their ability to provide this support.

Part I – Previous applications

42 Have you ever:

- been in Australia and not complied with visa conditions or departed Australia outside your authorised period of stay? No ☐ Yes ☐
- had an application for entry to or further stay in Australia refused, or had a visa for Australia cancelled? No ☐ Yes ☐

If you answered 'Yes' to any of the above questions, give details


### *Part J – Assistance with this form*

- 43** Did you receive assistance in completing this form?

No ☐  **Go to Part K**

Yes ☐ ► Please give details of the person who assisted you

Title: Mr  Mrs  Miss  Ms  Other

Family name

Given names	
-------------	--

Address

POSTCODE

Telephone number or daytime contact

	COUNTRY CODE	AREA CODE	NUMBER
Office hours	( )	( )	

Mobile/cell	
-------------	--

- 44** Is the person an agent registered with the Office of the Migration Agents Registration Authority (Office of the MARA)?

No ☐

Yes ☐ **Go to Part K**

- 45** Is the person/agent in Australia?

No ☐  **Go to Part K**

Yes ☐

- 46** Did you pay the person/agent and/or give a gift for this assistance?

No ☐

Yes ☐

*Part K – Options for receiving written communications*

- 47** All written communications about this application should be sent to:  
(Tick one box only)

Myself ☐

**OR**

Authorised recipient ☐ You should complete form 956A *Appointment or withdrawal of an authorised recipient*

**OR**

Migration agent ☐ **OR** ☒ Your migration agent/exempt person should complete form 956 *Advice by a migration agent/exempt person of providing immigration assistance*

Exempt person ☐

**OR**

Exempt person ☐



## Part M – Application checklist

- 50** With your completed and signed application form 1419, you must include:

<ul style="list-style-type: none"> <li>a certified copy of the identity page (showing photo and personal details) of a valid passport and other pages which provide evidence of travel to any other countries</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>a recent passport photograph (not more than 6 months old) of yourself</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>the Visa Application Charge <i>(if applicable)</i></li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>a completed form 1257 <i>Undertaking declaration</i>, for applicants under 18 years of age, staying in Australia with someone other than a parent, legal guardian or relative <i>(if applicable)</i></li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>a completed form 1229 <i>Consent to grant an Australian visa to a child under the age of 18 years</i>, for applicants under 18 years of age, travelling alone or without one or both of their parents or legal guardians <i>(if applicable)</i></li> </ul>	<input type="checkbox"/>
<p>If you authorise another person to receive all written communications about your application with the department:</p> <ul style="list-style-type: none"> <li>completed <i>Part K – Options for receiving written communications</i>; and</li> <li>form 956 <i>Advice by a migration agent/exempt person of providing immigration assistance</i>; or</li> <li>form 956A <i>Appointment or withdrawal of an authorised recipient</i></li> </ul>	<input type="checkbox"/>

**When you have lodged your application, you should attach your receipt to this sheet.**

## Additional documents

Under the *Migration Act 1958*, decision-makers are not obliged to seek additional information from the applicant before making a decision on a visa application. It is therefore in the your best interest to submit the following documentation, if applicable, with your application:

<ul style="list-style-type: none"> <li>evidence of access to funds to support your stay</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>evidence of your medical/travel insurance <i>(if requested)</i></li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>medical examination or tests <i>(if requested)</i></li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>a letter from your employer confirming your leave</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>evidence of enrolment at school, college or university</li> </ul>	<input type="checkbox"/>
<p>If visiting a close family member in Australia (who is a citizen or permanent resident of Australia):</p> <ul style="list-style-type: none"> <li>a letter of invitation to visit</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>other information to show that you have an incentive and authority to return to your country of residence, such as property or other significant assets in your home country</li> </ul>	<input type="checkbox"/>

**Important:** Do not provide original documents unless requested. You should provide 'certified copies' of original documentation. Documents not in English should be accompanied by accredited English translations.

## 51 BIOMETRICS DECLARATION AND CONSENT

This declaration and consent is for offshore visa applicants.

*If I am requested or required to provide my fingerprints and facial image:*

*I consent to:*

- the collection of my fingerprints and facial image.

*I declare that:*

- I understand that my fingerprints and facial image and my biographical information held by the department may be given to Australian law enforcement agencies to help identify me, to help determine my eligibility for grant of the visa I have applied for, and for law enforcement purposes.

*I consent to:*

- Australian law enforcement agencies disclosing my biometric, biographical and criminal record information to the department for any of the purposes outlined above; and
- the department using the information obtained for the purposes of the Migration Act 1958 or the Australian Citizenship Act 2007.

**Signature of applicant**



Date

DAY	MONTH	YEAR
/	/	

## 52 DECLARATION

**WARNING:** Giving false or misleading information or documents is a serious offence.

*Having read the 'Conditions for a Visitor visa to Australia' on page 1 of this form, I declare that:*

- the information given is complete, correct and up-to-date;
- I understand that the visa I am applying for does not permit me to work in Australia;
- I understand that the visa I am applying for does not permit me to study for longer than 3 months in Australia;
- my intention to visit Australia is genuine and I will abide by the conditions and period of stay of the visa;
- I have access to adequate funds to meet all costs associated with the visit to and from Australia;
- I have never had tuberculosis or any serious condition likely to endanger or be a cost to Australia (otherwise, I attach details);
- I understand that if a no further stay 8503 condition is imposed on this visa, it will limit my ability to remain in Australia beyond the authorised period of the visa;
- in any part of this form which has been completed with the assistance of another person, that the information as set down is true and correct and has been included with my full knowledge, consent and understanding;
- if granted a visa, I will advise the Australian Visa Office should my circumstances change;
- I understand that if I do not abide by the conditions imposed on my visa, my visa may be cancelled or I may be subject to other penalties. If applicable, my sponsor may also be penalised;
- I have truthfully declared all relevant details requested of me in this application;
- I have read the information contained in form 1442i Privacy notice;
- I understand the department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i Privacy notice;
- I understand that if any fraudulent documents or false or misleading information has been provided with this application, or if I fail to satisfy the Minister of my identity, my application may be refused and I, and any other member of my family unit, may become unable to be granted a visa for specified periods of time;
- if documents are found to be fraudulent or information to be incorrect after the grant of a visa, the visa may subsequently be cancelled.

**Signature of applicant**



Date

DAY	MONTH	YEAR
/	/	

We strongly advise that you keep a copy of your application and all attachments for your records.



### Part O – Additional information

53	Question number	Additional information
----	-----------------	------------------------

*If insufficient space, attach additional details.*

### Supplementary Medical History Form (Australian Visa)

1. Have you ever been diagnosed with Tuberculosis (TB)? ☐ Yes ☐ No  
Have you ever had to take treatment for Tuberculosis (TB)?
2. Have you ever been in close contact at work or at home with a person known to have Tuberculosis (TB)? ☐ Yes ☐ No
3. Have you ever been admitted to hospital and/or received medical treatment for an extended period for any reason (including for a major operation or treatment of a psychiatric illness). ☐ Yes ☐ No
4. Do you suffer, or have you ever suffered, from mental health problems? ☐ Yes ☐ No
5. Have you ever been told you are HIV positive? ☐ Yes ☐ No
6. Do you have, or have you ever had, hepatitis, problems with your liver or yellowing of the skin? ☐ Yes ☐ No
7. Do you have or have you had cancer in the last 5 years? ☐ Yes ☐ No
8. Do you have high blood sugar / diabetes? ☐ Yes ☐ No
9. Do you have heart problems, including high blood pressure or a heart condition that you were born with? ☐ Yes ☐ No
10. Do you have a blood condition? ☐ Yes ☐ No
11. Do you have bladder or kidney problems? ☐ Yes ☐ No
12. Do you have a physical or intellectual disability that make it difficult for you to function independently (for example, to move around or learn) or work full-time? ☐ Yes ☐ No
13. Do you need to take drugs or drink alcohol regularly? ☐ Yes ☐ No
14. Are you taking any prescribed pills or medication (excluding oral contraceptives, over-the counter medication and natural supplements)? If yes, please list these. ☐ Yes ☐ No

Printed Name - .....

Signature -

Date - .....



Australian Government

Department of Home Affairs

# Appointment or withdrawal of an authorised recipient

Form

956A

## Who should use this form?

This form should be used to notify the Department of Home Affairs (the Department) that you are:

- **appointing** an authorised recipient to receive documents that the Department would otherwise have sent to you; or
- **withdrawing the appointment** of your authorised recipient.

Return the completed form to the office where you lodged your application or for any other matter (eg. proposed visa cancellation), to the office of the Department that is responsible for that matter. If you are unsure which office is responsible for your matter, this form may be submitted to the nearest office of the Department.

### Do not use this form if:

- you are **appointing a registered migration agent, Australian legal practitioner or exempt person** to provide you with immigration assistance and they will also be your authorised recipient.

In this case the registered migration agent, Australian legal practitioner or exempt person should complete form 956 *Appointment of a registered migration agent, legal practitioner or exempt person*.

## Who is an exempt person?

The following people do not have to be registered as migration agents or be an Australian legal practitioner in order to provide immigration assistance:

- a close family member (spouse, child, adopted child, parent, brother or sister);
- a sponsor or nominator of a visa applicant;
- a member of parliament or their staff;
- an official whose duties include providing immigration assistance;
- a member of a diplomatic mission, consular post or international organisation.

An exempt person must not charge a fee for their service. It is an offence for an exempt person to charge a fee for providing immigration assistance and penalties of up to 10 years jail can apply.

### Australian legal practitioner

Australian legal practitioner means a lawyer who holds a practising certificate (whether restricted or unrestricted) granted under a law of a State or Territory.

## Authorised recipient

An authorised recipient is a person appointed to receive documents from the Department relating to matters arising under the *Migration Act 1958* (the Act) or the Migration Regulations 1994 on behalf of another person.

The most common times an authorised recipient would be appointed is during visa application processes, visa cancellation processes, sponsorship processes (including monitoring or sanctions) or ministerial intervention requests.

The Department cannot discuss matters relating to you with the authorised recipient unless they are also acting on your behalf as your registered migration agent, Australian legal practitioner or exempt person, or you have separately provided the Department with consent to disclose your personal information to them.

You may only appoint one authorised recipient at any time for a particular application or matter. The Department will send documents to the most recently appointed authorised recipient.

The Department is required under the Act to send your authorised recipient any documents relating to your matter (eg. visa application or cancellation of a visa), that would otherwise have been sent to you. Under most circumstances, you will not receive a separate copy of the documents. You are taken to have received any documents sent to your authorised recipients as if they had been sent to you.

You should be aware that the documents sent to your authorised recipient might include sensitive information about matters such as your health and character.

If you change your authorised recipient or end their appointment you must promptly advise the Department. You may use this form for that purpose.

## Dependent applicants

All persons listed on this form will be considered to have appointed the same authorised recipient.

If a person 16 years of age or older wants to appoint a different authorised recipient they should complete a separate form 956A.

## Consent to communicate electronically

The Department may use a range of means to send documents to your authorised recipient. However, electronic means such as fax or email will only be used if your authorised recipient indicates their agreement to receiving documents on your behalf in this way.

To process your matter with the Department (such as visa application or visa cancellation action), the Department may need to communicate with you about sensitive information, for example, health, police checks, financial viability and personal relationships. This means the information may be contained in the documents that are sent to your authorised recipient. Electronic communications, unless adequately encrypted, are not secure, and any information about you sent electronically to your authorised recipient may be viewed by others or interfered with. If your authorised recipient agrees to the Department sending your documents to them by electronic means, the details they provide will only be used by the Department for the purpose of sending documents. They will not be added to any mailing list.

The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.

## Important information about privacy

Your personal information is protected by law, including the *Privacy Act 1988*. Important information about the collection, use and disclosure (to other agencies and third parties, including overseas entities) of your personal information, including sensitive information, is contained in form 1442i *Privacy notice*. Form 1442i is available from the Department's website **[www.homeaffairs.gov.au/allforms/](http://www.homeaffairs.gov.au/allforms/)** or offices of the Department. You should ensure that you read and understand form 1442i before completing this form.

*Home page*

**[www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)**

*General  
enquiry line*

Telephone **131 881** during business hours  
in Australia to speak to an operator (recorded  
information available outside these hours).  
If you are outside Australia, please contact  
your nearest Australian mission.

*Please keep these information pages for your reference*



Australian Government

Department of Home Affairs

# Appointment or withdrawal of an authorised recipient

Form

956A

Please open this form using Adobe Acrobat Reader.  
Either type (in English) in the fields provided or print this form  
and complete it (in English) using a pen and BLOCK LETTERS.

Tick where applicable ☒

1 Are you using this form to notify the Department that you are:

**appointing** an ☐ **Complete Part A and Part C**  
authorised recipient You do not need to complete Part B

**withdrawing** the ☐ **Complete Part B and Part C**  
appointment of an authorised recipient You do not need to complete Part A

## Part A – New appointment

### Your details

2 Are you a: ☐ visa applicant ☐  
(tick one only) ☐ sponsor or sponsor applicant ☐  
☐ nominator or nominator applicant ☐  
☐ proposer or proposer applicant ☐  
☐ visa holder whose visa is being considered for  
cancellation or has been cancelled ☐  
☐ person requesting ministerial intervention ☐

3 Do you have a Home Affairs (HA) Client ID number (CID)?

No ☐

Yes ☐ HA Client ID  
number (CID)

4 Full name (For an organisation, provide the name of the contact person)

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

Given names

5 Date of birth

6 Organisation name (if applicable)

  

7 Business or residential address

  
  

POSTCODE

8 Address for correspondence

(If the same as business or residential address, write 'AS ABOVE')

  
  

POSTCODE

9 Telephone numbers

	COUNTRY CODE	AREA CODE	NUMBER
Office hours	( )	( )	
Mobile/cell			

10 Names of **other persons** 16 years of age or older who are appointing  
the same authorised recipient in relation to the same matter

1. Family name

Given names

2. Family name

Given names

3. Family name

Given names

If there are more than 3 other persons, give details at Question 30

11 Have you appointed a registered migration agent, Australian legal  
practitioner, or exempt person to provide you with immigration  
assistance?

No ☐

Yes ☐ Give details of the registered migration agent, Australian  
legal practitioner, or exempt person

Family name

Given names

If applicable:

Migration Agent Registration  
Number (MARN)

**Note:** Your registered migration agent, Australian legal practitioner or  
exempt person should complete form 956 *Appointment of a registered  
migration agent, legal practitioner or exempt person*

## Appointment details

- 12** Are you appointing an authorised recipient in relation to an application process, a cancellation process or another matter (eg. a sponsorship monitoring and sanction activity by the Department, or only one stage of a two stage visa application, or ministerial intervention)?

☐ **Application** process

Type of application

Date lodged 

DAY	MONTH	YEAR
-----	-------	------

Not yet lodged ☐

☐ **Cancellation** process

Subclass of visa

Date visa granted 

DAY	MONTH	YEAR
-----	-------	------

☐ **Another matter** – give details


*If insufficient space, give details at Question 30*

- 13** Provide the HA ID number (if known) attached to the matter listed in Question 12 in relation to which you are appointing an authorised recipient

HA Request ID number (RID)

HA Transaction Reference Number (TRN)

## Authorised recipient's details

- 14** Full name

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

Given names

- 15** Date of birth

DAY	MONTH	YEAR
-----	-------	------

- 16** Business or residential address

POSTCODE

- 17** Address for correspondence

*(If the same as business or residential address, write 'AS ABOVE')*

POSTCODE

- 18** Telephone numbers

Office hours 

COUNTRY CODE	AREA CODE	NUMBER
(       )	(       )	

Mobile/cell

- 19** Does this person agree to the Department communicating with them by fax, email or other electronic means?

No ☐ ► **Go to Part C**

Yes ☐ ► Give details

Fax number 

COUNTRY CODE	AREA CODE	NUMBER
(       )	(       )	

Email address

►► **Go to Part C**



## Part B – Withdrawing an appointment

### 20 Your details

Full name (For an organisation, provide the name of the contact person)

Family name

Given names

Date of birth

Organisation name (if applicable)

  

Telephone numbers

Office hours

Mobile/cell

HA Client ID number (CID) (if known)

### 21 Names of other persons 16 years of age or older who are withdrawing the appointment of the same authorised recipient in relation to the same matter

1. Family name

Given names

2. Family name

Given names

3. Family name

Given names

### Your contact details

### 22 Business or residential address

  
  

Telephone number

Office hours

### 23 Address for correspondence

(If the same as business or residential address, write 'AS ABOVE')

  
  

### 24 Do you agree to the Department communicating with you by fax, email or other electronic means?

No ☐

Yes ☐ Give details

Fax number

Email address

### 25 Authorised recipient's details

Full name

Family name

Given names

### 26 Are you withdrawing the appointment of an authorised recipient in relation to an application process, a cancellation process or another matter (eg. sponsorship monitoring and sanction activity by the Department, or only one stage of a two stage visa application, or ministerial intervention)?

☐ **Application process**

Type of application

Date lodged

☐ **Cancellation process**

Subclass of visa

Date visa granted

☐ **Another matter – give details**

  
  
  
  
  
  
  
  
  

If insufficient space, give details at Question 30

### 27 Provide the HA ID number (if known) attached to the matter in relation to which you are withdrawing your appointment of the authorised recipient

HA Request ID number (RID)

HA Transaction Reference Number (TRN)

## Part C – Declarations

### Authorised recipient declaration

28 Tick one only

☐ **Appointment**

I understand that:

- I have been appointed by the persons named in Part A of this form to be their authorised recipient; and
- as the authorised recipient all documents that would otherwise be sent to the persons named in Part A will be sent to me, including by electronic means as indicated in Question 19 (if applicable).

☐ **Withdrawal of appointment**

I understand that I am no longer acting as authorised recipient for the persons named in Part B of this form in relation to the matter indicated in Part B of this form.

**Signature of authorised recipient**



Date 

DAY	MONTH	YEAR
-----	-------	------

### Your declaration

29 Tick one only

☐ **Appointment**

I declare that I have appointed the authorised recipient named in Question 14 of this form to receive all documents relating to the matter indicated in Question 12 on my behalf.

☐ **Withdrawal of appointment**

I declare that the authorised recipient named in Question 25 of this form is no longer authorised to receive documents relating to the matter indicated in Question 26 on my behalf.

I understand that future correspondence from the Department will be sent to the last address that I have provided in Question 22, 23 or 24.

I will inform the Department of any changes to my address for correspondence.

I declare that:

- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

**Your signature**



Date 

DAY	MONTH	YEAR
-----	-------	------

Signatures of **other persons** 16 years of age or older who are appointing or withdrawing the appointment of the same authorised recipient in relation to the same matter

**Signature**



Date 

DAY	MONTH	YEAR
-----	-------	------

**Signature**



Date 

DAY	MONTH	YEAR
-----	-------	------

**Signature**



Date 

DAY	MONTH	YEAR
-----	-------	------

We strongly advise that you keep a copy of this form for your records.

### *Additional details*

30

[illegible]